

Administrative Procedures Manual	Administrative Procedure 547
	Appendix A
	Schedule of Facility Rental Rates
	APPROVED: September 2013
Page 1 of 3	AMENDED/REVIEWED: January 2015, September 2019, January 2020, June 2023
LEGAL REFERENCE:	Section 52, 53, 187, 197, 222 Education Act. Societies Act SCORES Agreement

[Meeting Rooms and Rates for the City of Grande Prairie](#)

DEFINITION OF USER GROUPS:

Conventions:

Groups with more than 200 delegates whose functions last longer than 6 hours per day (not including set up or clean-up time).

Commercial:

Groups holding training seminars, or profit motivated functions such as lectures, concerts, theatrical productions whose functions are less than 6 hours per day, or for less than 200 people.

Adult Programming:

Service or community groups who offer a course or program and charge a fee (e.g. St. John's First Aid).

Adult Recreation/Leisure:

Groups that provide leisure entertainment or recreational activity for their members (e.g. Men's Basketball, Chess Club).

Adult Non-Profit/Service:

Groups that provide a service to the community and do not charge a fee (e.g. Single Parent Association). Church groups would also be included in this category.

Youth Programming:

Groups that provide instruction or recreation programs for youths under the age of 18 years and charge a fee (e.g. Red Cross Babysitting, Aerobics).

Non-Profit Youth:

Groups that provide instruction or recreation programs for youths under the age of 18 years. Those groups may charge a membership fee but offer an "ongoing" program.

Administrative Procedures Manual	Administrative Procedure 547
	Appendix A
	Schedule of Facility Rental Rates
	APPROVED: September 2013
Page 2 of 3	AMENDED/REVIEWED: January 2015, September 2019, January 2020, June 2023
LEGAL REFERENCE:	Section 52, 53, 187, 197, 222 Education Act. Societies Act SCORES Agreement

Additional Rates:

- The Conference Rooms at the Composite High and Crystal Park will be rented at the applicable classroom rate.
- Any preparation or set up time (e.g. chairs, displays, etc.) must be arranged with the applicable school. Supervision charges may apply.
- In no cases will facility rental fees be waived; consideration may be given to groups for a 50% reduction of the regular rental rate.
- Groups requesting a reduction of fees must do so in writing explaining the background of their group, the nature of the booking, and the purpose of the booking, to:

Secretary-Treasurer
Grande Prairie Public School Division
10127 120 Avenue
Grande Prairie, AB T8V 8H8

Administrative Procedures Manual	Administrative Procedure 547
	Appendix A
	Schedule of Facility Rental Rates
	APPROVED: September 2013
Page 3 of 3	AMENDED/REVIEWED: January 2015, September 2019, January 2020, June 2023
LEGAL REFERENCE:	Section 52, 53, 187, 197, 222 Education Act. Societies Act SCORES Agreement

WHEN BOOKING FACILITIES USER GROUPS MUST INCLUDE TIME FOR CHANGING, SHOWERING,				
School	Conventions*	Commercial Activity	Adult Programming / Recreation/ Adult* Non-Profit	Youth Programming/ Non-Profit Youth
Double Court Gymnasiums				
Alexander Forbes Crystal Park Derek Taylor École Montrose I.V. Macklin Riverstone Roy Bickell Charles Spencer G.P Composite	\$850/day	\$205/hour	\$47.25/hour	\$27.50/hour
Single Court Gymnasiums				
Aspen Grove Avondale Elementary Hillside Community School Parkside Montessori Swanavon Elementary	\$850/day	\$205/hour	\$47.25/hour	\$27.50/hour
Equipment Replacement Surcharge	N/A	N/A	\$5.00/hour	\$5.00/hour
ADDITIONAL RATES:				
<ul style="list-style-type: none"> • Custodial Staff fee \$37/hour. • Tournament Cleaning Rate for K-8 School \$115/day. • Tournament Cleaning Rate for High School \$225/day. 				

NOTES:

1. All rental rates include weekday and weekend facility supervision.
2. All rental rates include the use of tables and chairs.
3. Rates do not include applicable GST.