



AGENDA
Regular Meeting of the Board of Trustees of the
Grande Prairie Public School Division
Tuesday, January 14, 2025 6:00 p.m.

1. CALL TO ORDER and INTRODUCTIONS		
a.	National Anthem, Territorial Land Recognition, and Board Universal Guiding Principles	Board Chair Nellis
b.	Adoption of the Agenda	Board Chair Nellis
c.	Trustee Self-Declaration of Conflict of Interest	Trustees
d.	Approval of the Minutes <ul style="list-style-type: none"> • Committee of the Whole Meeting 2024 12 10 • Regular Board Meeting 2024 12 10 	Board Chair Nellis
e.	Business Arising from Previous Minutes	
2. DELEGATIONS, PRESENTATIONS and SYSTEM LEADERSHIP REPORTS		
a.	None	
3. COMMITTEES AND REPORTS		
a.	Board Chair Report <ul style="list-style-type: none"> • Curriculum Development Engagement 2024 12 18 • Meeting with Grande Prairie and District Catholic School Division Board of Trustees 2025 01 13 	Board Chair Nellis
b.	Alberta School Boards Association Update <ul style="list-style-type: none"> • Zone 1 Meeting 2024 12 11 • Zone 1 Meeting 2025 01 08 	Board Chair Nellis Trustee Buziak
c.	Advocacy and Engagement Committee <ul style="list-style-type: none"> • Meeting 2025 01 14 	Trustee Martin
d.	Trustee Student Advisory Committee <ul style="list-style-type: none"> • Meeting 2024 12 13 	Vice Chair Koch
e.	GPPSD Education Foundation Committee <ul style="list-style-type: none"> • Meeting 2024 12 12 • Meeting 2025 01 09 	Trustee Martin
f.	School Council Update and Reports <ul style="list-style-type: none"> • Workshop Proposal 2025 01 23 	Board Chair Nellis
g.	Individual Trustee Reports (round table)	Trustees
h.	Superintendent's Report <ul style="list-style-type: none"> • The Education Amendment Act (Bill 27) • Parent and Community Engagements 	Superintendent McDonald

	<ul style="list-style-type: none"> • All Administration Professional Learning and Principals Meeting 2024 12 11, 2025 01 08 • GPPSD Leadership Academy Session 2 2024 12 12 • Alberta Education Career Education and Curriculum Engagement Kick Off 2024 12 18 • Records Management Planning 2024 12 18 • Artificial Intelligence to Support Evidence-Based Planning 2024 12 19 	
i.	Associate Superintendent of Business Services Report <ul style="list-style-type: none"> • Annual Transportation Report 	Associate Superintendent Oladele
4. NEW BUSINESS		
a.	Trustee Professional Learning and Sharing <ul style="list-style-type: none"> • Alberta School Boards' Association Virtual Session • Alberta School Employee Benefit Plan 2025 01 13 	Trustees
b.	Upcoming Dates and Events <ul style="list-style-type: none"> • Board Workplan 	Trustees
c.	Correspondence <ul style="list-style-type: none"> • Letter from Wolf Creek School Division to Minister of Ed Re: Mental Health 2024 12 09 • Letter from Peace River School Division to Minister of Ed Re: Funding Model 2024 12 12 	Board Chair Nellis
d.	In-Camera	Board Chair Nellis
e.	Actions Arising from In-Camera Discussion	Board Chair Nellis
f.	Actions Arising from Presentations or Delegations	Board Chair Nellis
g.	Next Meeting and Adjournment	Board Chair Nellis



DATE: January 14, 2025

TO: Board of Trustees

FROM: Sandy McDonald, Superintendent of Schools

SUBJECT: Superintendent's Report

REFERENCE: Board Policy 2 – The Role of the Board, Board Policy 18 – Superintendent of Schools/CEO Roles and Responsibilities. Superintendent Leadership Quality Standard.

ITEMS FOR INFORMATION

THE EDUCATION AMENDMENT ACT (BILL 27)

Bill 27 passed in the legislature and received Royal Assent on December 5. The bill makes several amendments to the *Education Act* including sections involving gender identity, sexual orientation and human sexuality, as well as amendments to ensure education continuity during public health and states of emergencies. The Minister of Education recently announced the timelines for implementation, as follows:

Coming into effect in early 2025, upon proclamation:

- Notification for consent for health procedures
- Students' right to education
- Updated requirements for shifts to at-home learning

Expected to come into effect September 1, 2025:

- Notification and consent for preferred names and pronouns
- Parental opt-in for content on human sexuality, gender identity or sexual orientation
- Alberta Education approval of learning resources that deal explicitly with human sexuality, gender identity or human sexuality
- Updated policies related to at-home learning

Appreciation is extended to Terry Gunderson, consultant for the Alberta School Boards Association, who has provided resources to Alberta school divisions to support implementation of the different parts of Bill 27 identified above.

PARENT AND COMMUNITY ENGAGEMENTS

Two parent/community engagements were distributed in late December, with a mid-January end date, to learn more about parent/community interest in potential programming opportunities. One survey was distributed to Parkside Montessori parents to explore their interest re: expanding Montessori programming to grade 8. The second survey was distributed to the local Islamic community to learn more about interest levels for the potential development of a fee-based Islamic language instruction and/or a fee-based Islamic program of choice. Administration will report back on the information learned from the survey results upon completion of the review of survey data.

ALL ADMINISTRATION PROFESSIONAL LEARNING and PRINCIPALS MEETING

The December and January professional learning-focused meetings for all administrators and the principals' meetings occurred on Wednesday, December 11 and Wednesday, January 8. The professional learning sessions continued to focus on developing a shared understanding of the

alignment of structures and processes for all school and system leaders in the division. Additional time was provided for school leadership teams to work together with colleagues regarding the use of the Optimum Learning Framework to support the attainment of the priorities in each school's 3-Year Education Plan.

GPPSD LEADERSHIP ACADEMY SESSION 2

The second session of the division's Leadership Academy occurred on Thursday, December 12. The focus of the session was on the development of participants' knowledge of the characteristics of an adaptive school/school system and how leading an adaptive system can support student learning. Explicit focus was made on competencies from the Leadership Quality Standard related to being an instructional leader and helping participants to visualize how they and their role may change as they move from teacher to leader.

ALBERTA EDUCATION CAREER EDUCATION AND CURRICULUM ENGAGEMENT KICK OFF

The Deputy Minister of Alberta Education and curriculum staff hosted an update on new curriculum development implementation on Wednesday, December 18. The brief session reviewed the plans for grade 7-9 curriculum engagements that begin upon return from the Christmas break to support the development of next round of updated curriculum. Included in the next round of curriculum development will be integrated career education and practical life skills outcomes and the following explicit subject development:

- Grades 7-9 mathematics
- Grades 7-9 social studies
- Grades 7-10 physical education and wellness
- Career and Life Management (CALM)

Over 400 Alberta teachers, including several from the division, have volunteered to participate in the curriculum development process, and those selected will be announced shortly. More information will be shared as it becomes available.

RECORDS MANAGEMENT PLANNING

On Thursday, December 18, the Directors of Human Resources, Information Technology, and the senior leadership team met for an initial meeting to review the division's practices with respect to records management and records retention. Over the last several years the division has transferred to a number of paperless systems, including student registration, student records management, and human resources records management, to improve the accuracy and effectiveness of practices in business services. It is important to review division practices to ensure their alignment with legislative and legal expectations and to continually assess the effectiveness of our practices.

A more comprehensive review of division practices in all other areas of operation in the division, including those related to corporate governance and the handling and maintenance of Board records, is being considered for some point in the short- to medium-range future.

ARTIFICIAL INTELLIGENCE (AI) TO SUPPORT EVIDENCE-BASED PLANNING

I participated in a webinar on Thursday, December 19, focused on the role of generative artificial intelligence tools to support evidence-based decision-making processes in organizations. As the rapid pace of development of AI tools to support teaching, learning, and business operations continues, it is

important to develop deep understanding of not just the benefits of the use of artificial intelligence, but also the risks associated with it.

Much of the initial focus on AI during the last 12-18 months has been on the development of policies and guidelines for its use, and on the use of AI tools to support teaching and learning. The use of artificial intelligence to support business and operational processes has significant potential as well, but similarly needs to be understood well before strategic implication. Related to risks related to inappropriate access of data and the potential violation of privacy are risks related to cybersecurity and the security of operational processes.

4.b Board Workplan

		<ul style="list-style-type: none"> • Approve Audited Financial Statements 2024 11 26 • Fall Budget Update 2024 11 26 • Review Bi-Annual Legal and Insurance Issues Update 2024 11 26 <i>In Camera</i> • Council of School Councils (7:00 pm) 2024 11 28 	<p>2024 11 26</p> <ul style="list-style-type: none"> • ASBA PL
DECEMBER	<ul style="list-style-type: none"> • 2024 12 10 • Committee of the Whole 	<ul style="list-style-type: none"> • Board Planning Retreat 2024 12 05 (Thursday) <ul style="list-style-type: none"> ○ Presentation of Educational Director Work Plans • TTLC Meeting (3:45 pm) 2024 12 03 • Advocacy & Engagement Committee (3:30 pm) 2024 12 10 • Review Annual Class Size Report 2024 12 10 • Review draft 2025-26 School Year Calendar (Committee of the Whole) 2024 12 10 • Annual HR Report (Committee of the Whole) 2024 12 10 • Student Advisory Committee (9:00 am) 2024 12 13 	<p>2024 12 09</p> <ul style="list-style-type: none"> • ASBA Speaker's Corner – Role of Trustee Fostering Safe & Healthy... <p>2024 12 11</p> <ul style="list-style-type: none"> • ASBA Zone 1
JANUARY	<ul style="list-style-type: none"> • 2025 01 14 • Committee of the Whole 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (3:30 pm) 2025 01 14 • Review Annual Student Profile and Specialized Learning Services Report 2025 01 14 (Committee of the Whole) • Review Annual Student Transportation Update 2025 01 14 • Council of School Councils – Workshop – 2025 01 23 	<p>2025 01 08</p> <ul style="list-style-type: none"> • ASBA Zone 1
	<ul style="list-style-type: none"> • 2025 01 28 	<ul style="list-style-type: none"> • Board Policy Committee (3:30 pm) 2025 01 28 • Approve 2025 – 2026 School Year Calendar 2025 01 28 • Review Annual Information Technology Report 2025 01 28 • Review Annual Student Intervention Programming Report 2025 01 28 • Review 1st Quarter Budget Update 2025 01 28 • Student Advisory Committee (9:00 am) 2025 01 31 • School Assurance <ul style="list-style-type: none"> ○ 2025 01 30 ○ 2025 02 04 ○ 2025 02 21 • PD Committee Meeting 2025 02 06 	<p>2025 01 13</p> <ul style="list-style-type: none"> • ASBA Virtual Session ASEBP <p>2025 01 20</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner

FEBRUARY	<ul style="list-style-type: none"> • 2025 02 11 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (3:30 pm) 2025 02 11 • Review OLF Framework Implementation and Planning Companion 2025 02 11 • TTLC Meeting (3:45 pm) 2025 02 18 • Non-Instructional Support Staff Committee (4:15 pm) 2025 02 19 	2025 02 6 - 7 <ul style="list-style-type: none"> • PSBC
	<ul style="list-style-type: none"> • 2025 02 25 • Committee of the Whole 	<ul style="list-style-type: none"> • Board Policy Committee (3:30 pm) 2025 02 25 • Develop Budget Process and Budget Development Principles 2025 02 25 (Committee of the Whole) • Review Annual Division Occupational Health and Safety Report 2025 02 25 • Review Annual Division Operations and Maintenance Report 2025 02 25 • Review Annual Division Wellness Report 2025 02 25 • Council of School Councils Meeting 2025 02 27 	2025 02 12 <ul style="list-style-type: none"> • ASBA Zone 1 2025 02 24 <ul style="list-style-type: none"> • ASBA Speakers' Corner
MARCH	<ul style="list-style-type: none"> • 2025 03 11 • Committee of the Whole 	<ul style="list-style-type: none"> • Student Advisory Committee Meeting (9:00 am) 2025 03 06 • Board Advocacy & Engagement Committee (3:30 pm) 2025 03 11 • Review draft 3-Year Capital Plan 2025 03 11 (Committee of the Whole) • Review Annual Indigenous Programming Report 2025 03 11 	2025 03 10 <ul style="list-style-type: none"> • ASBA Speakers' Corner
	<ul style="list-style-type: none"> • 2025 03 25 	<ul style="list-style-type: none"> • Board Policy Committee (11:00 am) 2025 03 25 • Approve Annual Division 3-Year Capital Plan 2025 03 25 • Board Professional Learning Retreat 2025 03 27 <ul style="list-style-type: none"> ○ Learning Focus TBD 	2025 03 12 <ul style="list-style-type: none"> • ASBA Zone 1

<p style="text-align: center;">APRIL</p>	<ul style="list-style-type: none"> • 2025 04 22 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (3:30 pm) 2025 04 22 • Review 2nd Quarter Budget Update 2025 04 22 • Review Annual Leadership Succession Planning Report <i>In Camera</i> 2025 04 22 • Review Annual Division Compensation Report <i>In Camera</i> 2025 04 22 • Review Bi-Annual Legal and Insurance Issues Update 2025 04 22 <i>In Camera</i> 	<p>2025 04 04 – 05</p> <ul style="list-style-type: none"> • NSBA (Atlanta) <p>2025 04 07</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner <p>2025 04 09</p> <ul style="list-style-type: none"> • ASBA Zone 1 <p>2025 04 10 – 11</p> <ul style="list-style-type: none"> • PSBC
<p style="text-align: center;">MAY</p>	<ul style="list-style-type: none"> • 2025 05 13 • Committee of the Whole 	<ul style="list-style-type: none"> • Board Spring Governance Retreat 2025 05 01 <ul style="list-style-type: none"> ○ Review Draft 3 Year Educational Plan ○ Review Draft Division Assurance Summary ○ Review 2025-2026 Division Budget Development • Council of School Councils Meeting 2025 05 08 • TTLC Meeting (3:45 pm) 2025 05 06 • Advocacy & Engagement Committee (3:30 pm) 2025 05 13 • Review draft Division 2025-26 Budget 2025 05 14 • Student Advisory Committee Meeting (9:00 am) 2025 05 16 • Non-Instructional Support Staff Committee (4:15 pm) 2025 05 21 	<p>2025 05 05</p> <ul style="list-style-type: none"> • ASBA Speakers' Corner <p>2025 05 14</p> <ul style="list-style-type: none"> • ASBA Zone 1
	<ul style="list-style-type: none"> • 2025 05 27 	<ul style="list-style-type: none"> • Board Policy Committee (3:30 pm) 2025 05 27 • Approve Division 3-Year Education Plan 2025 05 27 • Approve Division 2025-26 Budget 2025 05 27 • Approve Locally Developed Courses 2025 05 27 • High School Graduation Celebrations 2025 TBD 	

<p style="text-align: center;">JUNE</p>	<ul style="list-style-type: none"> • 2025 06 10 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (11:00 am) 2025 06 10 • Review 3rd Quarter Budget Update 2025 06 10 • Review Annual Summer Operations and Maintenance Report 2025 06 10 	<p>2025 06 01 – 03</p> <ul style="list-style-type: none"> • ASBA SGM <p>2025 06 03 - 05</p> <ul style="list-style-type: none"> • PSBAA SGM <p>2025 06 11</p> <ul style="list-style-type: none"> • ASBA Zone 1
<p style="text-align: center;">JULY</p>			<p>2025 07 02 - 05</p> <ul style="list-style-type: none"> • CSBA Congress (Winnipeg)
<p style="text-align: center;">AUGUST</p>			<p>2025 08 6 – 8</p> <ul style="list-style-type: none"> • PSBC Meeting

DRAFT

**Grande Prairie Public School Division
DRAFT 2024 – 2025 Board Work Plan**



	PUBLIC MEETING DATES	MONTHLY GOVERNANCE ACTIONS	PROFESSIONAL LEARNING
AUGUST	<ul style="list-style-type: none"> 2024 08 20 Organizational Meeting Regular Meeting 	<ul style="list-style-type: none"> Board Self-Evaluation 2024 08 20 Board Evaluation of Superintendent 2024 08 20 Meeting with Local MLAs 2024 08 27 	2024 08 07 – 09 <ul style="list-style-type: none"> PSBC
SEPTEMBER	<ul style="list-style-type: none"> 2024 09 10 	<ul style="list-style-type: none"> TEAMS Meeting (1:00 pm) with Minister of Education 2024 09 05 Advocacy & Engagement Committee (11:00 am) 2024 09 10 	2024 09 18 <ul style="list-style-type: none"> ASBA Zone 1
	<ul style="list-style-type: none"> 2024 09 24 	<ul style="list-style-type: none"> Advocacy and Engagement Committee (3:30 pm) 2024 09 24 Review Board Self-Evaluation (Committee of the Whole) 	
OCTOBER	<ul style="list-style-type: none"> 2024 10 08 	<ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 10 08 Audit Committee (4:30 pm) 2024 10 08 PD Committee Meeting 2024 10 08 Review Annual Student Enrollment Summary 2024 10 08 Review Annual Exit Survey Report <i>In Camera</i> 2024 10 08 	2024 10 09 <ul style="list-style-type: none"> ASBA Zone 1 2024 10 16 – 18 <ul style="list-style-type: none"> PSBAA FGM
	<ul style="list-style-type: none"> 2024 10 22 	<ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 10 22 Board Social 2024 10 26 TTLIC Meeting (3:45 pm) 2024 10 29 	2024 10 21 <ul style="list-style-type: none"> ASBA Speaker's Corner
NOVEMBER	<ul style="list-style-type: none"> 2024 11 12 Committee of the Whole 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (3:30 pm) 2024 11 12 Review Annual Student Attendance Report 2024 11 12 Draft Annual Education Results Report 2024 11 12 (Committee of the Whole) Non-Instructional Support Staff Committee Meeting 2024 11 13 	2024 11 13 <ul style="list-style-type: none"> ASBA Zone 1 2024 11 15 - 16 <ul style="list-style-type: none"> PSBC
	<ul style="list-style-type: none"> 2024 11 26 	<ul style="list-style-type: none"> Board Policy Committee (3:30 pm) 2024 11 26 Audit Committee (4:30 pm) 2024 11 26 Approve Annual Education Results Report 2024 11 26 	2024 11 17 – 19 <ul style="list-style-type: none"> ASBA FGM