Legal Parents/Guardians Creating a SchoolMessenger Account



Account Creation

Beginning September 2024, the Grande Prairie Public School Division will be using **SchoolMessenger** to improve communication with parents and guardians for school events, newsletters, student attendance, emergency information and other important news.

SchoolMessenger is limited to legal parents or guardians and delivers emails, text messages and phone calls directly to your email and phone number associated with your **PowerSchool** account.

Once you have created an account, whether it is on the app or the website the same login information will be used for both.

Mobile App

Download the SchoolMessenger mobile app from <u>https://go.schoolmessenger.ca/#/home</u> or from Apple App Store or Google Play.



Once the app is downloaded:

- Click Sign Up.
- Enter your email and password. This is the password that you will use to login to the SchoolMessenger app or website. Password must have one lowercase letter, one uppercase letter, one number and at least 6 characters long.
- Click Sign Up
- Verify your account by clicking on the link sent to your email. If you do not see an email please check your junk folder.

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After your have verified your account by clicking on the link in your email. Login to your account.

Website

Navigate to the SchoolMessenger website at https://go.schoolmessenger.ca/#/account/login

- Click "Sign Up" at the top right

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- Enter your email and Password.

Use the email that your school has on record. If you wish to use a different one, please contact your school and ask them to update your email address.

Password must have – one lowercase letter, one uppercase letter, one number and at least 6 characters long.

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- Click Sign up

- A verification email will be sent to the email address associated with your account.
- You must verify the account by clicking on the link in your email. If you do not receive an email, please check your junk folder.



After clicking on the verification link you will be taken to the login page for SchoolMessenger. Sign in using the information you entered when you created your account.