

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE GRANDE PRAIRIE PUBLIC SCHOOL DIVISION HELD AT CENTRAL OFFICE ON **May 28, 2024**

COMMITTEE OF THE WHOLE

Board Chair Joan Nellis reported that a Committee of the Whole meeting was held prior to the May 28, 2024, Regular Board Meeting for discussion of the Alberta School Boards Association and Public School Boards' Association of Alberta annual budgets.

Board Chair Joan Nellis called the Regular Meeting to order at 6:03 p.m., acknowledged that the Board is on Treaty 8 Land, and reviewed the Division's Universal Guiding Principles, with the following present:

PRESENT

Trustees Ray Buziak, Chris Johnston, Donna Koch, Rob Martin, Joan Nellis, Andre Ouellette, Superintendent Sandy McDonald, Deputy Superintendent James Robinson, Associate Superintendent Business Services Norm Guindon, Executive Assistant Business Services SheraLea Crichton, (recorder), and Secretary to the Board Sandy Fredland (minutes).

Attending Virtually: Trustee Donna Koch, Trustee Rob Martin

ADOPTION OF AGENDA

Adoption of Board Agenda

The Board reviewed the Regular Meeting agenda.

MOTION: Donna Koch moved that the Board adopt the Regular Meeting agenda as presented.

UNANIMOUSLY CARRIED 15638

MINUTES

Regular Board Meeting of May 14, 2024

The Board reviewed the Regular Board Meeting minutes of May 14, 2024.

MOTION: Rob Martin moved to adopt the minutes of the Regular Board Meeting of May 14, 2024, as circulated.

UNANIMOUSLY CARRIED 15639

PRESENTATION

Student Advisory Committee Presentation

14 students from the Board's Student Advisory Committee, along with Director of System Planning Kim Frykas, presented to the Board regarding the work of the Committee to date and what the students have learned during this year's term on the Committee.

The Board thanked the students for all of the work they have done this past year on the Advisory Committee and are looking forward to next year.

BUSINESS ARISING FROM THE MINUTES

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**BOARD CHAIR/
SUPERINTENDENT'S
REPORT**

Board Chair Report

- Letter to the Board from Avondale School Council
The Board received a letter from the Chair of Avondale School Council dated May 16, 2024, regarding bussing for students who are transferring from Avondale School to Roy Bickell Public School for Grade 7. The Board directed Administration to report back at the next Board meeting with additional information regarding bussing from the Avondale area to Roy Bickell Public School.
- Grande Prairie Composite High School Graduation Ceremonies
Joan Nellis reported to the Board regarding the Grande Prairie Composite High School Graduation Ceremonies that took place May 17, 2024.

Superintendent's Report

Items for Information

Sandy McDonald presented the Superintendent's Report provided to the Board as information regarding the following:

- Administrator Professional Learning and Principals Meeting
On Wednesday, May 15, all administrators were engaged in a structured review of their 2024 School Assurance Survey results, the development of their 2024-2025 Professional Learning Plans for their schools and the updated Ministerial Order on Student Learning. The principals were focused on assessing the effectiveness of the supports they received for their instructional leadership and reviewed key processes in preparation for the startup of the new school year.
- Program Lead and Subject Area Coordinators Update Meetings
Division Lead Teachers and Coordinators have recently met with Director of Teaching and Learning, Corinne Kruse, Deputy Superintendent James Robinson, and Superintendent McDonald to learn about the impact of their work on students and staff this year.
- Alberta Education Assurance Framework Cycle
Included as correspondence this month is a letter from the division's Alberta Education Field Services Manager indicating the division has successfully met the requirements for the provincial Assurance Framework planning and reporting.
- Peace Region Energy Show
On Wednesday, May 16, approximately 16 grade 9 and 10 students and teacher Joe LaValley from Charles Spencer High School had the

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opportunity to attend the Peace Region Energy Show and engage with event sponsors and different employers from the energy industry.

- **Capital Planning Update**
Division administration recently received an update from Capital Planning regarding the potential re-allocation of Harry Balfour School to the division. No timeline for the availability of the school for division use has been established at this time, but its status will be reviewed annually.
- **Summer School Update**
Planning for the first year of summer school programming has been finalized and appreciation is extended to Director of System Supports, Kim Frykas, and to Mr. Vobeyda, Mr. Wall and Mr. Dunfield for their planning efforts. Detailed information about the new Summer School programming, and links for current GPPSD students to register, are available on each school's website.
- **Board Workplan Review**
The updated version of the Board's Workplan was provided to the Board as information.

Items for Future Action

- **Board Social Planning Update**
Board Secretary, Mrs. Fredland, and event planners recently met to review plans for the 2024 Board Social, scheduled for October 26, 2024. A summary of the planning for the 2024 Board Social, which includes historical feedback and costs and projected costs for the fall is attached for information and consideration.

MOTION: Trustee Koch moved that the Board ask administration to explore changes to the Board Social attendance and costs as discussed.

UNANIMOUSLY CARRIED 15640

- **2024 – 2027 Three Year Education Plan**
An update to the draft 3-Year Education Plan reviewed at the May 14th Board Meeting is attached for the Board's review and approval. Feedback provided by Trustees has been incorporated into the attached plan, with the change of the title of Priority 2, from Inclusion to Belonging. A 'What's New' section has also been added to the plan to explain the change from Inclusion to Belonging, support how inclusion remains a priority for the next three years, and to provide clarity for

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readers that the local measures identified in the plan have been selected by division staff to align with division priorities.

MOTION: Donna Koch moved that the Board adopt the 2024 to 2027 3-Year Education Plan for the division and submit the plan to Alberta Education as required in the Alberta Education Assurance Framework Cycle.

UNANIMOUSLY CARRIED 15641

- **Locally Developed Course Requests**
A report summarizing the annual list of Locally Developed Courses that division high schools seek to acquire or reacquire was presented to the Board and submitted for approval.

MOTION: Trustee Rob Martin moved the Board approve Administration's request to seek Alberta Education approval to renew or apply for the acquisition of the Locally Developed Courses, levels and credits as presented, for the term identified.

UNANIMOUSLY CARRIED 15642

- **Board and Superintendent Evaluation Surveys**
Trustees will be receiving two links to complete the Board Self-Evaluation Survey and the Superintendent's Annual Performance Evaluation Survey, on Monday June 3, with a closing date of Friday, June 14. A draft schedule for the review of each survey will be shared at the June 11 meeting.

BOARD POLICY COMMITTEE

Board Policy Committee Meeting

The Board Policy Committee meeting met on May 28, 2024. Policies that that are currently under review are:

- Board Policy 15 – Financial Management
- Board Policy 17 – GPPSD School Closure
- Board Policy 20 – Welcoming, Caring, Respectful and Safe Working and Learning Environments

Any recommended changes or revisions will be brought to the Board at the next Board meeting for consideration.

ADVOCACY AND ENGAGEMENT COMMITTEE

Advocacy and Engagement Committee Meeting

The minutes of the April 23, 2024, Advocacy and Engagement Committee meeting were submitted to the Board as information.

CULTURE AND ENGAGEMENT

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BUSINESS SERVICES

Business Services Report

- Board Policy 16 Appendix A – School and Transportation Fees Schedule

Norm Guindon presented to the Board the updated Board Policy 16 Appendix A, listing the adjusted school fees for the 2024 – 2025 school year. Specific information regarding International Baccalaureate fees was brought to the Board as requested at the last meeting.

MOTION: Andre Ouellette moved that the Board approve Board Policy 16 Appendix A School and Transportation Fees as presented for the 2024 – 2025 school year.

UNANIMOUSLY CARRIED 15643

- Real Property Governance Act (Bill 13) Update
Norm Guindon provided the Board with an update regarding Bill 13, the *Real Property Governance Act*.
- Division 2024 – 2025 Budget Approval
Norm Guindon presented to the Board the 2024 – 2025 Annual Budget Report for the fiscal year ending August 31, 2025, for approval. Included with the annual report was the budget document to be submitted to Alberta Education once the budget and transfer of reserves, as presented and discussed, gets approved.

The Board thanked Associate Superintendent Norm Guindon and the Finance Department for leading the process for school and system leaders to provide input into the development of a budget for next year, and for the development of a 3-year budget plan, that prioritizes improved outcomes for students.

MOTION: Ray Buziak moved that the Board approve the 2024 – 2025 Division Budget and transfers to and from reserves as presented by Administration.

UNANIMOUSLY CARRIED 15644

MOTION: Chris Johnston moved that the Board reach out to local MLAs to set up a meeting to educate and inform the MLAs about the inflationary pressures of the Division, and to write a letter to the Minister of Education with the purpose of discussing the non-funding of inflationary pressures.

UNANIMOUSLY CARRIED 15645

ASBA / PSBAA

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ALBERTA EDUCATION

COMMITTEE REPORTS

- Non-Instructional Liaison Committee Meeting
Donna Koch and Chris Johnston reported to the Board regarding the Non-Instructional Liaison Committee meeting held May 22, 2024.
- Teacher/Trustee Liaison Committee Meeting
The minutes for the Teacher/Trustee Liaison Committee meeting held May 7, 2024, was provided to the Board as information.
- Board Policy 19 – Superintendent Evaluation Ad Hoc Committee Meeting
Joan Nellis and Andre Ouellette met with the Superintendent on May 21, 2024, to review the Superintendent Evaluation process.

PRESENTATION OR DELEGATION BUSINESS

CORRESPONDENCE

- Letter from Avondale School Council Re: Bussing 2024 05 16
- Letter from Alberta Education Re: 2022 – 2023 Annual Education Results Report 2024 04 17
- Letter from Alberta Infrastructure Re: Bill 13 Real Property Governance 2024 05 17

NEW IDEAS / NEW ISSUES

Donna Koch gave a “shout out” to Aspen Grove School for holding a volunteer appreciation lunch and pancake breakfast for the school community. Trustee Koch also attended the Parkside Montessori Playground Dedication that was held May 24, 2024.

NEXT BOARD MEETING

The next meeting of the Board of Trustees is scheduled for Tuesday, June 11, 2024, to be held at Central Office in the Board Room.

ADJOURNMENT

Board Chair Joan Nellis called the Regular Board Meeting closed at 7:37 p.m.

Chair

Secretary-Treasurer