



Agenda
Regular Meeting
of the Board of Trustees of the
Grande Prairie Public School Division on
Tuesday, March 12, 2024 6:00 pm

1. O CANADA, TERRITORIAL LAND RECOGNITION and UNIVERSAL GUIDING PRINCIPLES		
2. ADOPTION OF THE AGENDA		Trustees
3. MINUTES	<ul style="list-style-type: none"> • Committee of the Whole Meeting of February 27, 2024 • Regular Board Meeting Minutes of February 27, 2024 	Trustees
4. PRESENTATION or DELEGATION		
5. BUSINESS ARISING FROM THE MINUTES		
6. BOARD CHAIR/ SUPERINTENDENT'S REPORT	<p>Board Chair Report</p> <ul style="list-style-type: none"> • Alberta Teachers' Association Local Meet and Greet • An Evening with Grande Prairie • Alberta Education Social Studies Curriculum Engagement Webinar <p>Superintendent's Report</p> <p>Items for Information</p> <ul style="list-style-type: none"> • Division Staff Wellness Update • New Mobile Outreach Youth Program • Alberta Education Nutrition Funding • Alberta Education International Educational Agreements Request • 2024 – 2025 Staffing Process • 2023 – 2024 Music Parents Association School Grant Program • 2023 – 2024 GPPSD Education Foundation School Grant Program • CASS Zone 1 Meeting • New Program Partnership with YMCA and TD Bank • Board Workplan Review 	Joan
7. BOARD POLICY REVIEW		Sandy

AGENDA

March 12, 2024

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8. ADVOCACY & ENGAGEMENT	<ul style="list-style-type: none">• Advocacy and Engagement Committee Meeting	Chris
9. CULTURE AND ENGAGEMENT		
10. BUSINESS SERVICES	Business Services Report <ul style="list-style-type: none">• Provincial Budget• Photocopier Contract Tender Process Update• Operational Reserves Ministerial Approval	Norm
11. ASBA /PSBAA	Public School Boards' Association of Alberta (PSBAA) <ul style="list-style-type: none">• Choice in Alberta Education Webinar	Trustees
12. ALBERTA EDUCATION		
13. COMMITTEE REPORTS	<ul style="list-style-type: none">• Education Foundation Committee• Council of School Councils Meeting• Student Advisory Committee• Teacher/Trustee Liaison Committee Minutes for Information 2024 02 20• Non-Instructional Support Staff Committee Minutes for Information 2024 02 21	Rob Rob/Ray Rob/Joan /Donna Rob /Donna Chris /Donna
14. PRESENTATION OR DELEGATION BUSINESS		
15. CORRESPONDENCE		
16. NEW IDEAS/NEW ISSUES		Trustees
17. IN CAMERA SESSION		Trustees
18. ADJOURNMENT		Joan

SUPERINTENDENT'S REPORT**Board of Trustees Regular Board Meeting**

Tuesday, March 12, 2024

Prepared by Sandy McDonald, Superintendent of Schools

**Grande Prairie
Public School
Division****ITEMS FOR INFORMATION****DIVISION STAFF WELLNESS UPDATE**

A summary of the feedback provided by staff during the recent Thought Exchange has been produced and is available to all staff and trustees on the division's internal portal.

Anecdotal feedback received on the February 23 Staff Wellness Day suggests the day was an effective strategy to support staff wellness, although the collection and summary of key results from the follow-up survey of staff has not yet been finalized. That information will be included in the Annual Division Wellness Update that will be included in the Superintendent's Report for the April 23 Board Meeting.

NEW MOBILE OUTREACH YOUTH PROGRAM

On Monday, February 26, the system educational leadership team met with representatives from the City of Grande Prairie who introduced a new Youth Program initiative developed by the City's Mobile Outreach Team. The new youth program is a comprehensive community-based initiative dedicated to providing crisis intervention, behaviour assessments, support, education, and advocacy to children and at risk youth. The intent of the program is to ensure the timely delivery of individualized interventions through a network of collaborative partners. The City is in the process of finalizing their program development and staffing levels, and as the program begins to operate it will provide an additional level of support for youth and their families in the community.

ALBERTA EDUCATION NUTRITION FUNDING

On Monday, February 26, the Minister of Education announced an additional allocation of \$5,000,000 to support school nutrition programs. The amount the division will receive is not yet known, but it is appreciated and will be helpful as the program continues to provide lunches for students.

ALBERTA EDUCATION INTERNATIONAL EDUCATIONAL AGREEMENTS REQUEST

On Monday, February 26, the Minister of Education requested information from school divisions about any international educational agreements related to teaching or learning the division may have with foreign governments, agencies, jurisdictions and/or corporations or organizations that may be funded by the government. Outside of software licenses with corporations based in the United States, a long-standing student and staff exchange opportunity with France will be included in our report. The partnerships with the Nancy-Metz region of France and with a school in Lyon have been organized and coordinated by the French Language Resource Centre (FLRC) for several years and are in the process of being updated and renewed. The partnerships exist to provide students short-term homestay exchanges and to support French Language instruction in the school divisions that are part of the FRLC.

2024-2025 STAFFING PROCESS

The staffing process for the 2024-2025 school year is underway. As administration interviews continue, advertisements for specialty area subject and support teaching positions and high school positions have been posted. To support the efficient use of time, when the staffing for classroom positions in Kindergarten to grade 8 begins, a group hiring process will be used. Teachers will be hired by a committee of principals and system staff and will be assigned to positions rather than each individual open position being advertised on its own. The hiring pool process will be used to support internal staff interested in transfers to other schools as well.

2023-2024 MUSIC PARENTS ASSOCIATION SCHOOL GRANT PROGRAM

After a break from activities to support the music students in the Grande Prairie School District due to the pandemic, the Grande Prairie Music Parents' Association is again providing fundraising opportunities for students in the division. In addition to supporting High School students to travel the Association is providing \$5 000 in grant funding, raised by music student and parent volunteers, to enhance the music opportunities for students and encourage students to continue to choose music as part of their education.

Administration is appreciative that school principals have been given the opportunity to apply for grant funding to support initiatives that:

- Are related to music programs in the schools
- Encourage musical literacy and appreciation among students
- Encourage continued musical development in students
- Influence a large range or number of students

2023-2024 GPPSD EDUCATION FOUNDATION SCHOOL GRANT PROGRAM

The Education Foundation Grants program has modified the process for supporting school projects to enhance opportunities for students this year. Each school will receive a grant, allocated based on school size and adjusted to provide equity of opportunities for the grants to impact all schools, to support a project or projects in the school that will enrich students' experience. A summary of the grants program allocations will be shared with the Education Foundation at their March meeting and will be reported to the Board following.

COLLEGE OF ALBERTA SCHOOL SUPERINTENDENTS (CASS) ZONE 1 MEETING

The March Zone 1 CASS was held online on Friday, March 1. The agenda contained several updates from Alberta Education, including an update from the Assistant Deputy Minister of Program and System Supports, Kindy Joseph. Also on the agenda was a presentation from the Alberta Mentorship Project, which supports schools to partner students with peer and adult mentors and an update on the progress of development for the Kindergarten to Grade 6 Fine Arts Curriculum.

NEW PROGRAM PARTNERSHIP WITH YMCA and TD BANK

Administration is pleased to announce a new program with the YMCA and the TD Bank to support students in grade 5 and 6 at Hillside Community School, Maude Clifford Public School, and Crystal Park School to support their transition to junior high. Students from all three schools come together for junior high at Crystal Park and this program will support them as they make the move from elementary to junior high.

The generous donation of \$50,000 from the YMCA and the TD Bank, and funded in part by the Northwestern Alberta Foundation, will provide common experiences, one on one support, workshops, and enhanced cultural and artistic opportunities for students in all three schools to help them experience success as they come together for grade 7 at Crystal Park to prepare for their next step towards high school graduation.

BOARD WORKPLAN REVIEW

The updated Board workplan is attached for information.

06.2 Board Workplan

	<ul style="list-style-type: none"> 2024 01 23 	<ul style="list-style-type: none"> Board Policy Committee (11:00 am) 2024 01 23 Approve 2024 – 2025 School Year Calendar 2024 01 23 Review Annual Information Technology Workplan and Report 2024 01 23 Review Annual Student Intervention Programming Report 2024 01 23 Review 1st Quarter Budget Update 2024 01 23 School Assurance <ul style="list-style-type: none"> 2024 01 25 2024 01 30 2023 02 22 PD Committee Meeting 2024 01 31 	<p>2024 01 22</p> <ul style="list-style-type: none"> ASBA Speaker's Corner Education Commission of the States <p>2024 01 23</p> <ul style="list-style-type: none"> AB Ed Stakeholder Session – Social Studies Curr.
FEBRUARY	<ul style="list-style-type: none"> 2024 02 13 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (11:00 am) 2024 02 13 Review GPPSD Optimum Learning Framework 2024 02 13 Review Annual Programs of Choice Report 2024 02 13 TTLC Meeting (3:45 pm) 2024 02 20 Non-Instructional Support Staff Committee (4:15 pm) 2024 02 21 	<p>2024 02 08 - 09</p> <ul style="list-style-type: none"> PSBC <p>2024 02 14</p> <ul style="list-style-type: none"> ASBA Zone 1 Virtual <p>2024 02 21</p> <ul style="list-style-type: none"> ASBA Virtual Session – Enterprise Canada <p>2024 02 26</p> <ul style="list-style-type: none"> ASBA Speakers' Corner Advancing Education for Reconciliation
	<ul style="list-style-type: none"> 2024 02 27 Committee of the Whole 	<ul style="list-style-type: none"> Board Policy Committee (11:00 am) 2024 02 27 Develop Budget Process and Budget Development Principles 2024 02 27 Review Annual Division Occupational Health and Safety Report 2024 02 27 Review Annual Division Operations & Maintenance Workplan and Report 2024 02 27 Council of School Councils Meeting 2024 02 29 	
MARCH	<ul style="list-style-type: none"> 2024 03 12 Committee of the Whole 	<ul style="list-style-type: none"> Board Advocacy & Engagement Committee (11:00 am) 2024 03 12 Review draft 3-Year Capital Plan 2024 03 12 Review Annual Indigenous Programming Report 2024 03 12 	<p>2024 03 02</p> <ul style="list-style-type: none"> PSBAA – Choice in AB Ed – virtual

	<ul style="list-style-type: none"> 2024 03 26 	<ul style="list-style-type: none"> Board Professional Learning Retreat 2024 03 25 <ul style="list-style-type: none"> Strategic Plan Development Workshop Board Policy Committee (11:00 am) 2024 03 26 Approve Annual Division 3-Year Capital Plan 2024 03 26 Approve Edwin Parr Nomination Approve Friends of Education Nomination Bi-Annual Division Risk Management Update <i>In Camera</i> 2024 03 26 Bi-Annual Human Resources Update <i>In Camera</i> 2024 03 26 	<p>2024 03 13</p> <ul style="list-style-type: none"> ASBA Zone 1 High Prairie <p>2024 03 18</p> <ul style="list-style-type: none"> ASBA Speaker's Corner TBA
APRIL	<ul style="list-style-type: none"> 2024 04 23 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (11:00 am) 2024 04 23 Approve 2024 – 2025 School Fees Review 2nd Quarter Budget Update 2024 04 23 Review Annual Division Wellness Report 2024 04 23 Review Annual Leadership Staff Demographics Succession Planning Report <i>In Camera</i> 2024 04 23 Review Annual Division Compensation Report <i>In Camera</i> 2024 04 23 	<p>2024 04 06 – 08</p> <ul style="list-style-type: none"> NSBA New Orleans, LA <p>2024 04 10</p> <ul style="list-style-type: none"> ASBA Zone 1 GP Catholic <p>2024 04 11 – 12</p> <ul style="list-style-type: none"> PSBC <p>2024 04 15</p> <ul style="list-style-type: none"> ASBA Speaker's Corner TBA
MAY	<ul style="list-style-type: none"> 2024 05 14 Committee of the Whole 	<ul style="list-style-type: none"> Board Spring Governance Retreat 2024 05 01 <ul style="list-style-type: none"> Review Draft 3 Year Educational Plan Review Draft Division Assurance Summary Review 2024-2025 Division Budget Development Process Council of School Councils Meeting 2024 05 02 TTLIC Meeting (3:45 pm) 2024 05 07 Advocacy & Engagement Committee (11:00 am) 2024 05 14 Review draft Division 2024-25 Budget 2024 05 14 Non-Instructional Support Staff Committee (4:15 pm) 2024 05 22 GP Composite High School Graduation - 2024 05 17, Bonnett's Time to be Determined 	<p>2024 05 08</p> <ul style="list-style-type: none"> ASBA Zone 1 Fort Vermilion <p>2024 05 13</p> <ul style="list-style-type: none"> ASBA Speaker's Corner TBA <p>2024 05 30-06 01</p> <ul style="list-style-type: none"> PSBAA SGM Calgary, AB

	<ul style="list-style-type: none"> • 2024 05 28 	<ul style="list-style-type: none"> • Board Policy Committee (11:00 am) 2024 05 28 • Approve Division 3-Year Education Plan 2024 05 28 • Approve Division 2024-25 Budget 2024 05 28 • Approve Locally Developed Course Requests 2024 05 28 	
JUNE	<ul style="list-style-type: none"> • 2024 06 11 	<ul style="list-style-type: none"> • Advocacy & Engagement Committee (11:00 am) 2024 06 11 • Review 3rd Quarter Budget Update 2024 06 11 • Review Annual Summer Operations and Maintenance Report 2024 06 11 • Indigenous Graduation Ceremony 2024 06 06 • Bridge Network Graduation – Solo Format – 2024 06 14 • Charles Spencer Commencement – during the day 2024 06 26 	<p>2024 06 02 – 04</p> <ul style="list-style-type: none"> • ASBA SGM Calgary, AB <p>2024 06 12</p> <ul style="list-style-type: none"> • ASBA Zone 1 CSNO
JULY			<p>2024 07 02 - 05</p> <ul style="list-style-type: none"> • CSBA Congress Toronto, ON
AUGUST			<p>2024 08 07 – 09</p> <ul style="list-style-type: none"> • PSBC Meeting Grande Prairie, AB
SEPTEMBER			<p>2024 09 18</p> <ul style="list-style-type: none"> • ASBA Zone 1 Meeting and Awards – GPPSD Hosts

**Grande Prairie Public School Division
2023 – 2024 Board Work Plan**



	PUBLIC MEETING DATES	MONTHLY GOVERNANCE ACTIONS	PROFESSIONAL LEARNING
AUGUST	<ul style="list-style-type: none"> 2023 08 22 Organizational Meeting Regular Meeting 	<ul style="list-style-type: none"> Board Self-Evaluation 2023 08 22 Board Evaluation of Superintendent 2023 08 22 <i>Summary reports for each due September 30 for review October 10 in Camera</i> 	2023 08 09 – 11 <ul style="list-style-type: none"> PSBC
SEPTEMBER	<ul style="list-style-type: none"> 2023 09 12 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (11:00 am) 2023 09 12 	2023 09 18 <ul style="list-style-type: none"> ASBA – ASEBP Webinar 2023 09 20 <ul style="list-style-type: none"> ASBA Zone 1 Awards Luncheon 2023 09 27 <ul style="list-style-type: none"> ASBA – Matt Solberg, Virtual 2023 09 29 <ul style="list-style-type: none"> PSBAA Franklin Covey, Virtual
	<ul style="list-style-type: none"> 2023 09 26 	<ul style="list-style-type: none"> Board Evaluation Committee (10:00 am) 2023 09 18 Trustee Student Advisory Members Meeting (1:00 pm) 2023 09 21 Board Policy Committee (11:00 am) 2023 09 26 Review Board Workplan 2023 09 26 	
OCTOBER	<ul style="list-style-type: none"> 2023 10 10 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (11:00 am) 2023 10 10 Audit Committee (4:30 pm) 2023 10 10 Review Annual Student Enrollment Summary 2023 10 10 Review Annual Exit Survey Report <i>In Camera</i> 2023 10 10 PD Committee Meeting 2023 10 11 Board Social 2023 10 14 TTLIC Meeting (3:45 pm) 2023 10 17 	2023 10 23 <ul style="list-style-type: none"> St. Patrick Catholic Re-Opening 1:00 Minister’s Tour of GPCHS 2:15 Meeting with Minister of Ed – PWSD 4:30
	<ul style="list-style-type: none"> 2023 10 24 	<ul style="list-style-type: none"> Board Policy Committee (11:00 am) 2023 10 24 Non-Instructional Support Staff Committee (4:15 pm) 2023 10 25 Review Board Workplan 2023 10 24 	2023 10 19 – 20 <ul style="list-style-type: none"> PSBAA FGM

			<p>2023 10 30</p> <ul style="list-style-type: none"> ASBA Webinar AB and Rural Municipalities
NOVEMBER	<ul style="list-style-type: none"> 2023 11 14 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (11:00 am) 2023 11 14 Review Annual Student Attendance Report 2023 11 14 Bi-Annual Division Risk Management Update <i>In Camera</i> 2023 11 14 Bi-Annual Human Resources Update <i>In Camera</i> 2023 11 14 	<p>2023 11 08</p> <ul style="list-style-type: none"> ASBA Zone 1
	<ul style="list-style-type: none"> 2023 11 28 	<ul style="list-style-type: none"> Board Assurance Retreat 2023 11 23 (Moved from Nov 30 - Trustees to review the Results Report prior to approval on 2023 11 28) <ul style="list-style-type: none"> Review draft Annual Education Results Report Presentation of Educational Director Work Plans Board Policy Committee (11:00 am) 2023 11 28 Audit Committee (4:30 pm) 2023 11 28 Approve Annual Education Results Report 2023 11 28 Approve Audited Financial Statements 2023 11 28 Fall Budget Update 2023 11 28 Council of School Councils (7:00 pm) 2023 11 30 	<p>2023 11 09</p> <ul style="list-style-type: none"> PSBAA Franklin Covey, Leader in Me - Virtual <p>2023 11 17</p> <ul style="list-style-type: none"> PSBC <p>2023 11 19 – 21</p> <ul style="list-style-type: none"> ASBA FGM
DECEMBER	<ul style="list-style-type: none"> 2023 12 12 Committee of the Whole 	<ul style="list-style-type: none"> TTLIC Meeting (3:45 pm) 2023 12 05 TEBA Engagement Session 2023 12 08 Advocacy & Engagement Committee (11:00 am) 2023 12 12 Review Annual Class Size Report 2023 12 12 Review draft 2024-25 School Year Calendar 2023 12 12 Review Annual Finance Department Workplan 	<p>2023 12 11</p> <ul style="list-style-type: none"> ASBA Speaker's Corner <p>2023 12 13</p> <ul style="list-style-type: none"> ASBA Zone 1 Virtual
JANUARY	<ul style="list-style-type: none"> 2024 01 09 	<ul style="list-style-type: none"> Advocacy & Engagement Committee (11:00 am) 2023 01 09 Review Annual Student Profile and Specialized Learning Services Report 2024 01 09 Review Annual Student Transportation Update 2024 01 09 Council of School Councils – Workshop – 2024 01 18 	<p>2024 01 10</p> <ul style="list-style-type: none"> ASBA Zone 1 Virtual