

New Family to GPPSD becoming a Current Family

A New Family to GPPSD becomes a Current Family when their child's New Student Registration form has been approved and they receive the email that indicates their PowerSchool Parent Portal has been created.

In the email parents/guardians will receive log in instructions for your account.

<https://powerschool.gppsd.ab.ca/public/>

Ensure that you do log into the PowerSchool Parent Portal regularly as you will be able to access:

- Report Cards
- Attendance
- Pay Student Fees
- Access Forms (SchoolEngage)
- School bulletins

High School parents will have access to

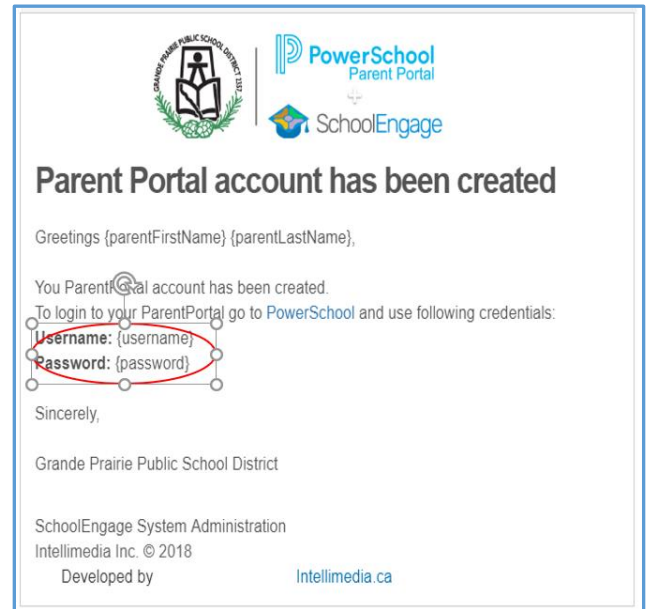
- Schedules
- Grades
- Assignments
- Scores

If you have more than one child in the Grande Prairie Public School Division, your account will show you all children.

Please **check your Junk Mail Folder** if you feel you didn't receive it. The email looks like the picture to the right.

Through SchoolEngage parents/guardians can:

- Register new students
- Apply for busing
- Apply for Programs of Choice
- Update Student Information
- Complete other forms - Registration Update, Are You Returning, and more.



Any outstanding forms, parents/guardians will receive an email indicating there is a form to complete for their student.

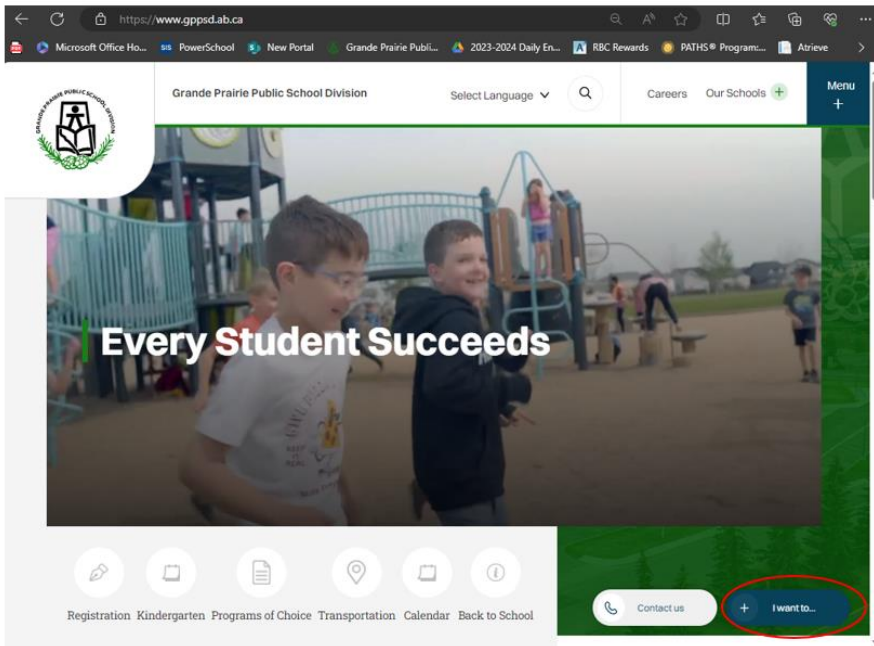
Accessing the PowerSchool Parent Portal

Email



If you have never signed into your PowerSchool Parent Portal click on the link in the email, it will take you to the PowerSchool Parent Portal.

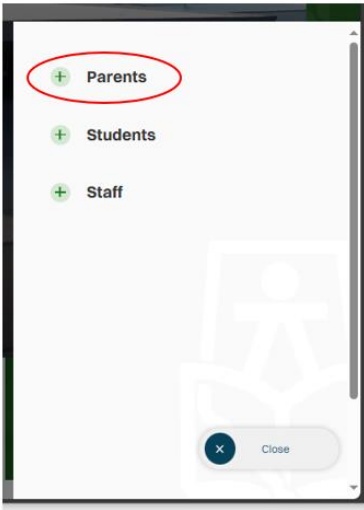
Division Website www.gppsd.ab.ca



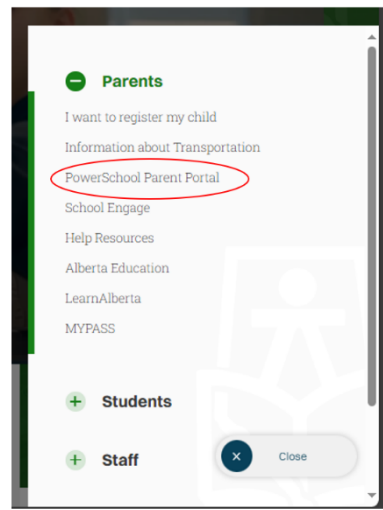
On the Division Website

To find the PowerSchool Parent Portal Link

Click I want to...



Select
+Parents



Select
PowerSchool Parent Portal

PowerSchool Parent Portal Log In Screen

If you are having trouble with your login or password, please contact the school

PowerSchool

Student and Parent Sign In

Sign In Create Account

Username

Password

[Forgot Username or Password?](#)

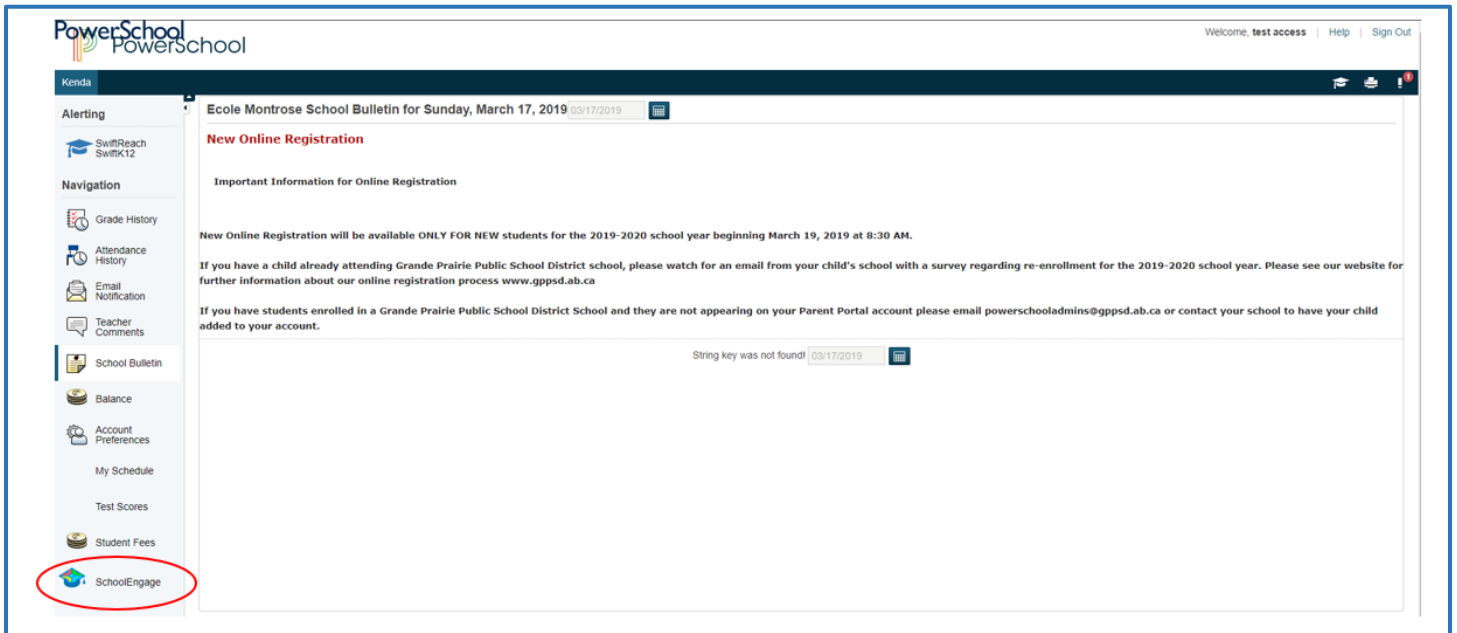
Sign In

Login with the Username and Password from the email initially sent with your to access your form to complete.

The system will ask you to reset your password, if you haven't previously signed in.

Once you sign in the PowerSchool Parent Portal Home Page will open.

Navigation Menu

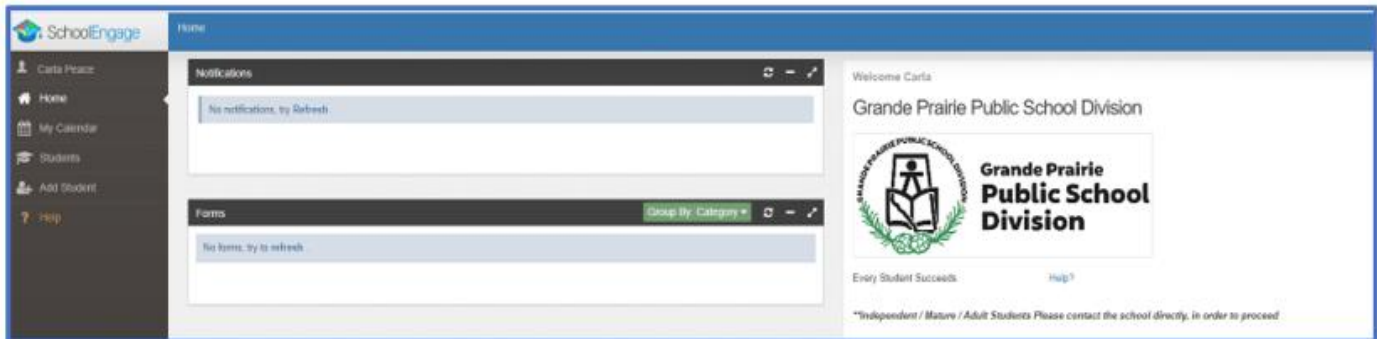


The screenshot shows the PowerSchool Parent Portal interface. On the left is a navigation menu with the following items: Alerting, SwiftReach SwiftK12, Navigation, Grade History, Attendance History, Email Notification, Teacher Comments, School Bulletin, Balance, Account Preferences, My Schedule, Test Scores, Student Fees, and SchoolEngage. The 'SchoolEngage' icon, which is a blue house with a green roof, is circled in red. The main content area displays a school bulletin for Sunday, March 17, 2019, with a heading for 'New Online Registration' and important information regarding the 2019-2020 school year registration process.

Click the School Engage icon as circled in red, to take you to School Engage.

SchoolEngage Home Page

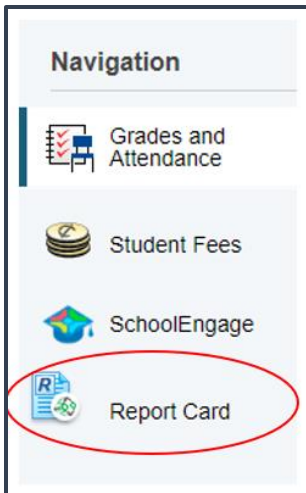
This is the School Engage Home Page



The screenshot shows the SchoolEngage Home Page for user Carla Peace. The left sidebar contains navigation options: Home, My Calendar, Students, Add Student, and Help. The main content area is divided into three sections: a 'Notifications' section with 'No notifications. try Refresh', a 'Forms' section with 'No forms. try to refresh', and a right-hand panel. The right-hand panel includes a welcome message for Carla, the logo for Grande Prairie Public School Division, the slogan 'Every Student Succeeds', a 'Help?' link, and a disclaimer: '*Independent / Mature / Adult Students Please contact the school directly. In order to proceed'.

Report Cards

From the Navigation menu select Report Card.



The screenshot shows the PowerSchool SIS interface. The navigation menu on the left includes 'Report Card'. The main content area is titled 'Student Report Card' and contains a table of report cards. A blue arrow points to the first row of the table.

Report Card

The supported browser for this report is Chrome. Other browsers can be used but will not be supported.
Click the report card name to view. Can't see the report card? Try unblocking popups in your browser.

Name	School	Date
Grade 10 - S2 - 2022-2023	Grande Prairie Composite High School	06/28/2023
Grade 10 - S1 - 2022-2023	Grande Prairie Composite High School	01/03/2023
Grade 9 - S2 - 2021-2022	Grande Prairie Composite High School	06/29/2022
Grade 9 - S1 - 2021-2022	Grande Prairie Composite High School	01/31/2022
Grade 8 - R3 - 2020-2021	Derek Taylor Public School	06/25/2021
Grade 8 - R1 - 2020-2021	Derek Taylor Public School	11/27/2020
Grade 8 - R2 - 2020-2021	Derek Taylor Public School	03/12/2021
Grade 7 - R3 - 2019-2020	Crystal Park School	06/22/2020

To print report cards, right click and choose the printer from the Destination drop down.
• Select paper size Letter and orientation as Landscape

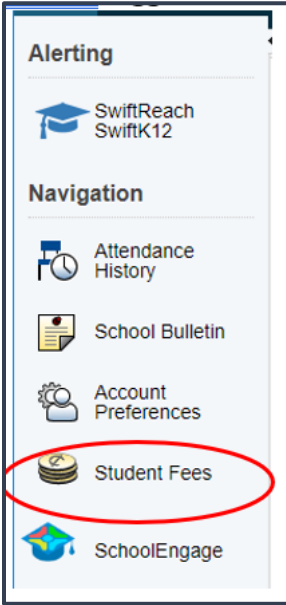
To generate a PDF file, right click and in the Destination drop down choose "Save as PDF"

Please check "Background Images" when printing.

This is The Report Card screen

To view the report card select the name you wish to view

Pay Student Fees



From the Navigation menu select Student Fees.

See full instructions on paying school fees [HERE](#)

Fee summary page

A screenshot of the fee summary page for Grande Prairie Public School District 2357. The page header includes the district logo and name, a shopping cart icon with a balance of \$80.00, and a menu icon. Below the header, there are tabs for 'Summary', 'Karlin', and 'Abigail'. The main content is a table with the following data:

Student ID	Name	Grade	School	Due
	Abby	11	Charles Spencer High School	\$80.00
	<u>Karlin</u>	9	Charles Spencer High School	\$0.00