


www.gppsd.alice-reg.com

Grande Prairie Public School Division

Registration

Register an Additional Child of a Current GPPSD Family - Instructions



- School Boundaries
- New GPPSD Families Registration Information
- Current Families Registration Information**

Please choose the correct button below:

[Register a Child \(New GPPSD Family\)](#)

[Register an Additional Child \(Current GPPSD Family\)](#)

For families new to the Grande Prairie Public School Division (GPPSD) with children enrolling in school for the first time, or who have children who are not currently enrolled in a GPPSD school.

For families who currently have children attending a school within the Grande Prairie Public School Division and need to register an additional child for school (i.e. you have a current GPPSD PowerSchool Parent Portal)

More information:

[Registration information for a Child of a New GPPSD Family](#)

[Registration information for an Additional Child of a Current GPPSD Family](#)

[Step-by-step instructions for registering a child of a new GPPSD family.](#)

[Step-by-step instructions for registering an additional child of a current GPPSD family.](#)

Registration Frequently Asked Questions

[Questions & Answers](#)

Schools & Programs of Choice

We offer three specialized Schools of Choice and numerous Programs of Choice to support your child's unique learning journey. From Preschool and Kindergarten to Grade 12, we offer specialized opportunities for students - at any stage of their learning journey. Explore the possibilities today!

[Schools & Programs of Choice](#)

For a current GPPSD Family (you have children currently attending a GPPSD School) who would like to register an additional child in your family for school.

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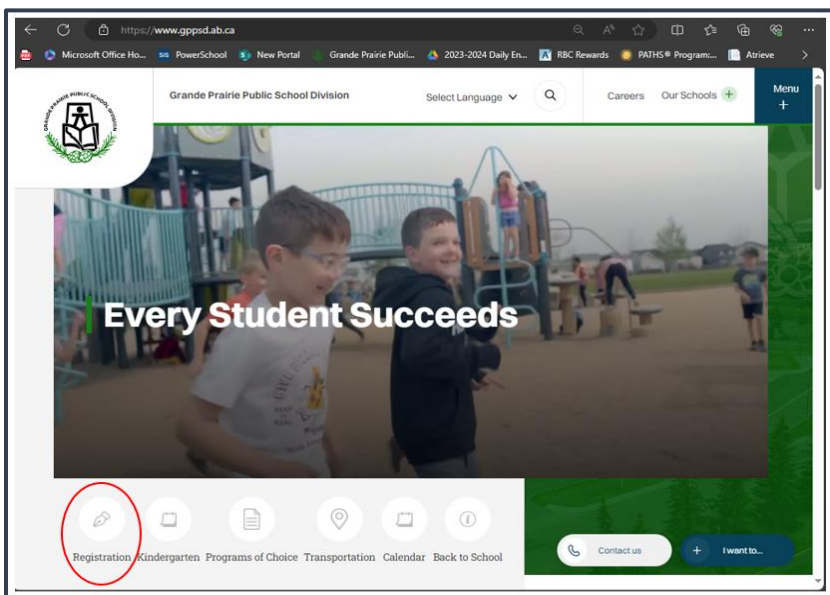
New Student Registration for Current Families

(have an Active PowerSchool Account)

New Kindergarten to Grade 12 & Montessori or French Immersion Preschool

This information is for Parents who want to register an additional child who currently isn't attending a school in Grande Prairie Public School Division.

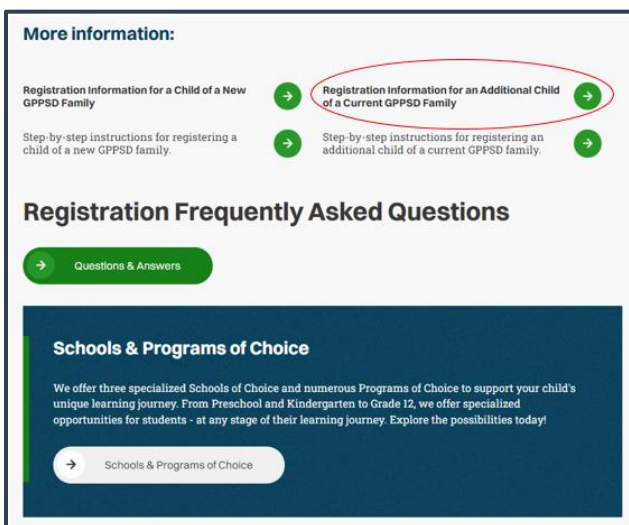
Registration Information



<https://www.gppsd.ab.ca>

If you would like more information on registering your child, it can be found on the GPPSD website at:

<https://www.gppsd.ab.ca/registration>



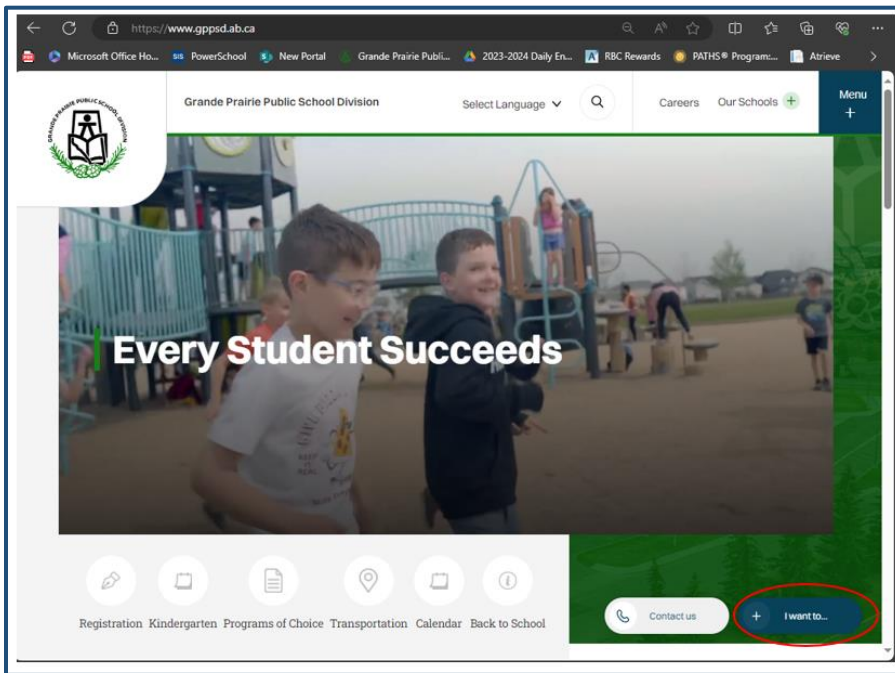
If you are looking for more information before you register your child click the Current Families Registration Information button



When you are ready to proceed with registration select this button

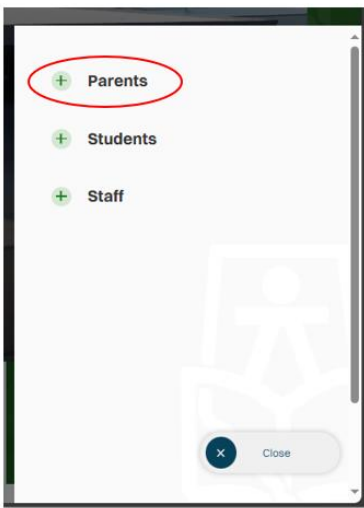
If you are ready to start the registration for your child you will want the link to you're your PowerSchool Parent Portal and then SchoolEngage. You can find it in two places.

PowerSchool Parent Portal on the GPPSD website on the home page at www.gppsd.ab.ca.

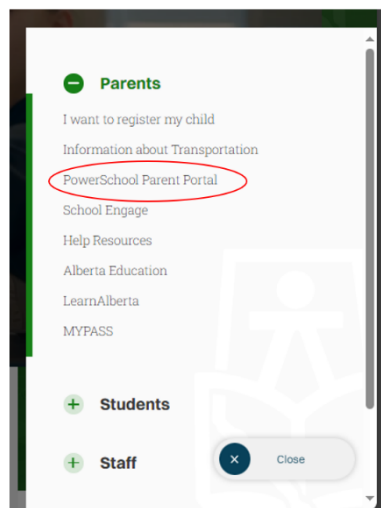


To find the PowerSchool Parent Portal Link

Click 'I want to...'

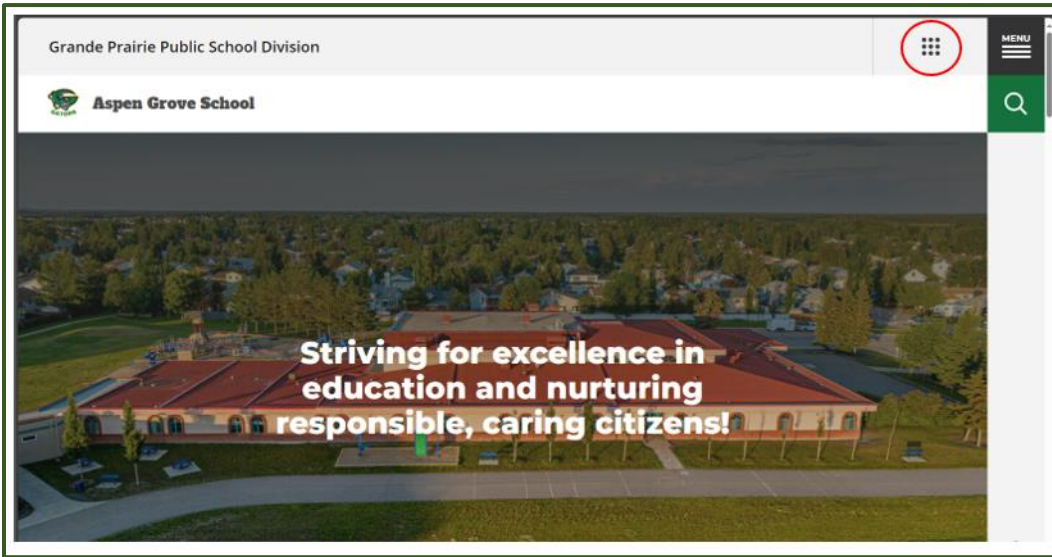


Select '+Parents'

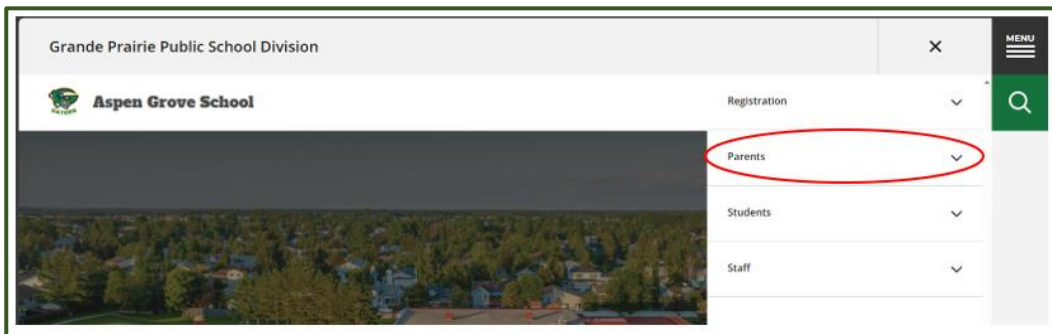


Select 'PowerSchool Parent Portal'

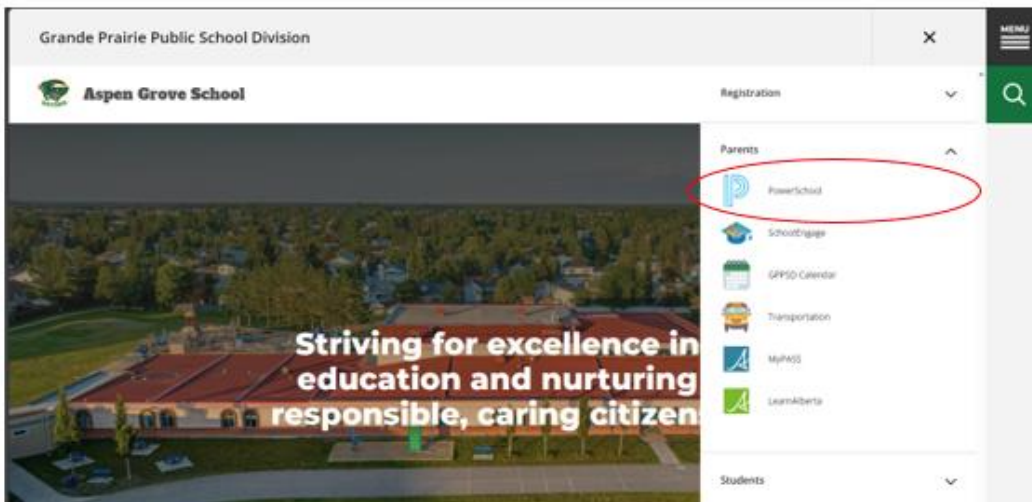
PowerSchool Parent Portal on your School website



Select the waffle menu

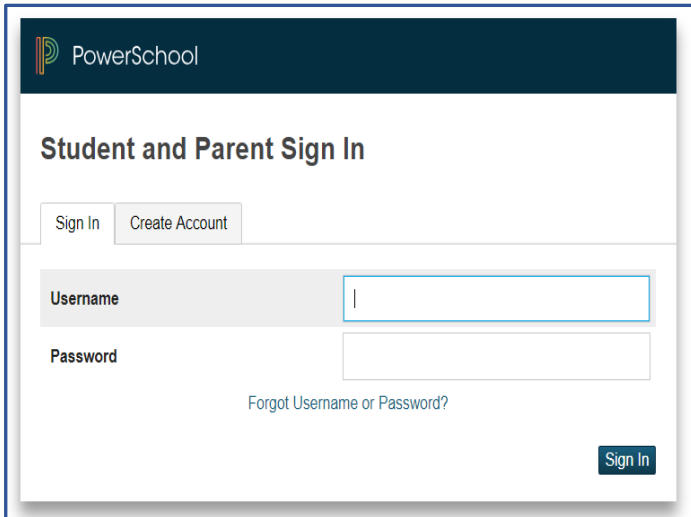


Select 'Parents' in the drop down menu



Select 'PowerSchool' from the Parent drop down menu

PowerSchool Parent Portal Log in



The image shows the PowerSchool Parent Portal login page. At the top left is the PowerSchool logo. Below it, the heading "Student and Parent Sign In" is displayed. There are two buttons: "Sign In" and "Create Account". Below these are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is positioned at the bottom right of the form area.

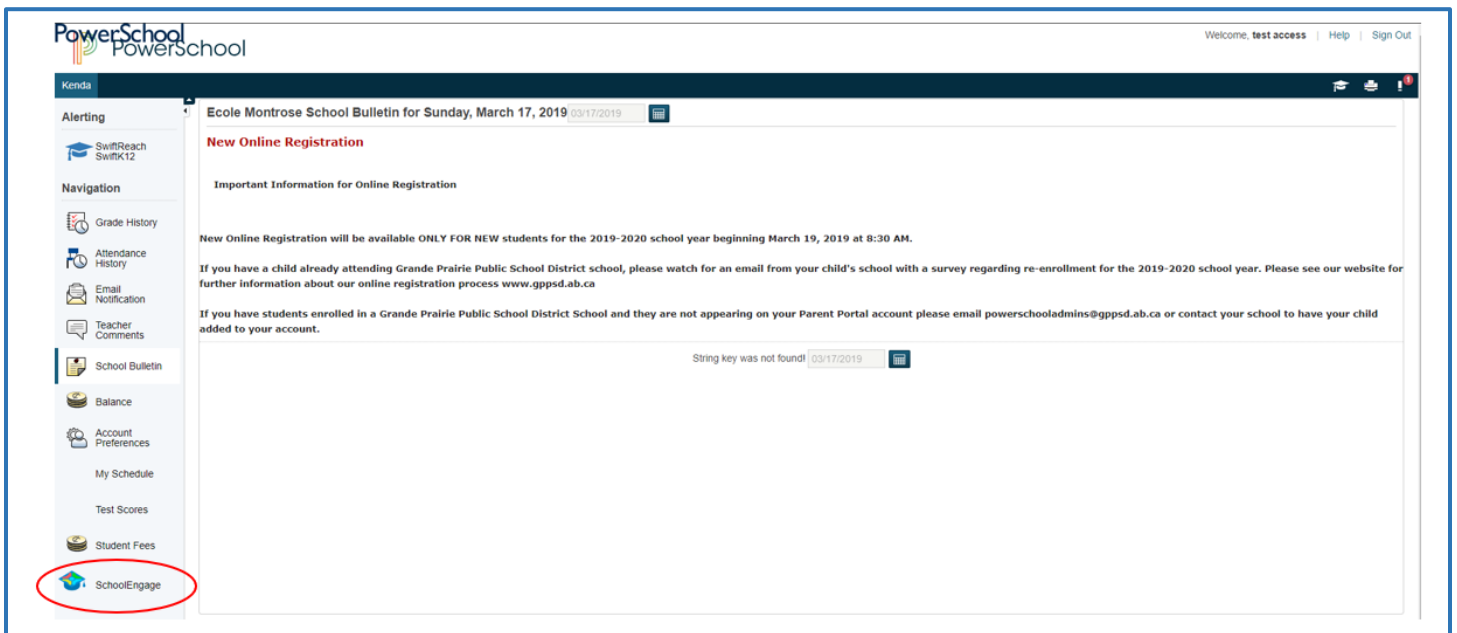
Login with your PowerSchool Parent Portal Username and Password.

The system will ask you to reset your password, if you haven't previously signed in.

Once you sign in the PowerSchool Parent Portal Home Page will open.

If you are having trouble with your login or password, please contact the school

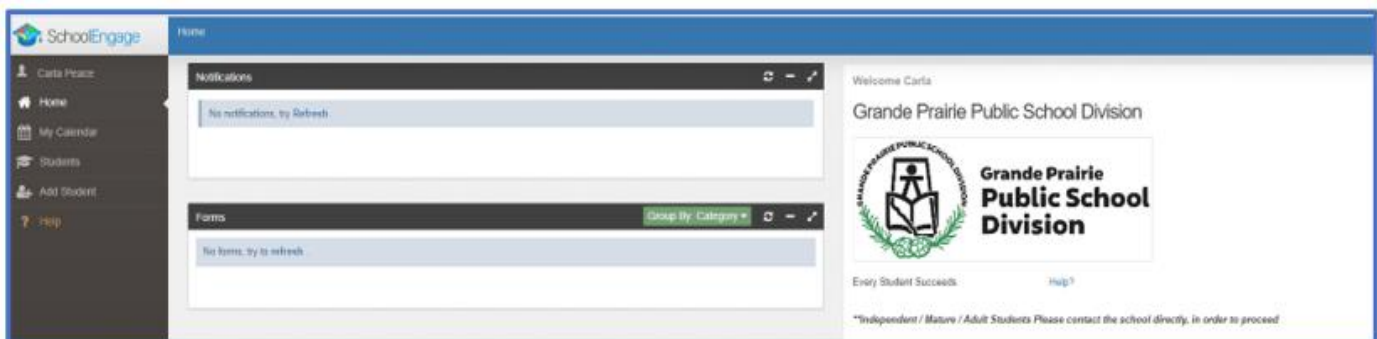
PowerSchool Parent Portal Home Page will open once you are signed in.



The image shows the PowerSchool Parent Portal home page. The top navigation bar includes the PowerSchool logo, the user name "Welcome, test access", and links for "Help" and "Sign Out". A sidebar on the left contains various menu items: Alerting, Navigation, School Bulletin, Balance, Account Preferences, My Schedule, Test Scores, Student Fees, and SchoolEngage. The "SchoolEngage" item is circled in red. The main content area displays a "New Online Registration" announcement for the 2019-2020 school year, along with a "String key was not found!" error message.

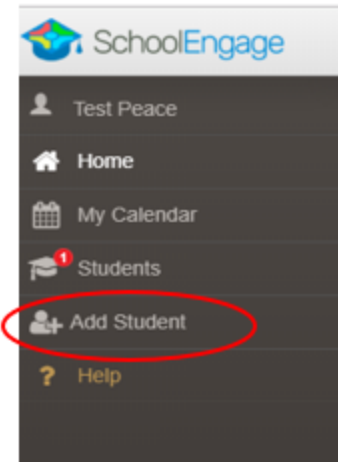
Click the School Engage icon as circled in red, to take you to School Engage.

SchoolEngage Home Page



The image shows the SchoolEngage home page. The top left corner features the SchoolEngage logo and the user name "Carla". A sidebar on the left contains navigation options: Home, My Calendar, Students, Add Student, and Help. The main content area is divided into sections for "Notifications" and "Forms", both showing "No notifications by Robert" and "No forms by Robert". On the right, there is a "Welcome Carla" message from the "Grande Prairie Public School Division" with the school's logo and the slogan "Every Student Succeeds".

Add Student to register a new student



Add Student

First Name	Birth Date
<input type="text" value="First Name"/>	<input type="text" value="Birth Date"/>
Last Name	Middle Name
<input type="text" value="Last Name"/>	<input type="text" value="Middle Name"/>

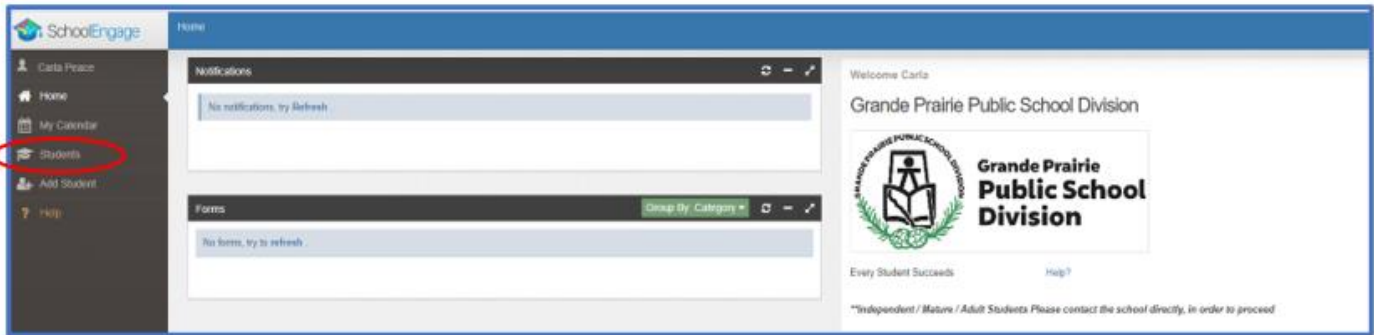
Upon selecting Add Student the following screen will display requiring input of:

- Student Legal First, Middle and Last Name
- Date of Birth

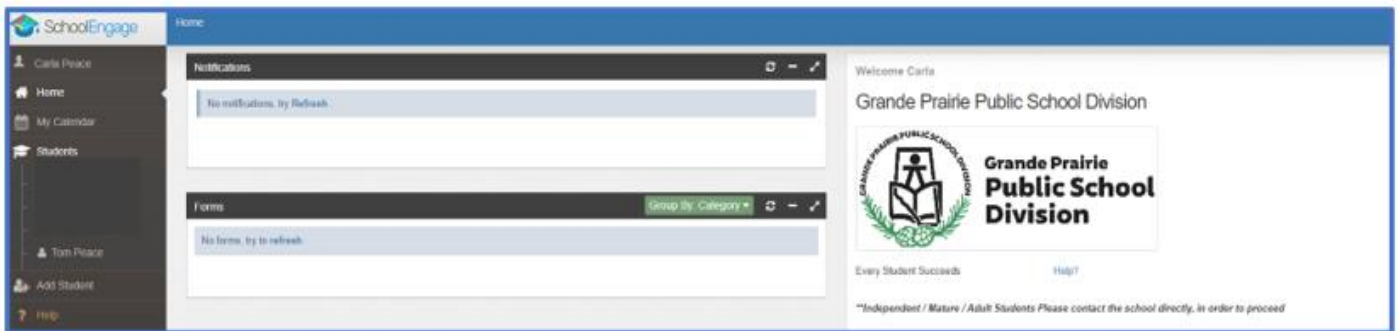
Once all the required information is entered click **Save**.

Starting the Registration form

On the left Navigation Menu select Students,



This is the list of all the students attached to your account including the new student you added.



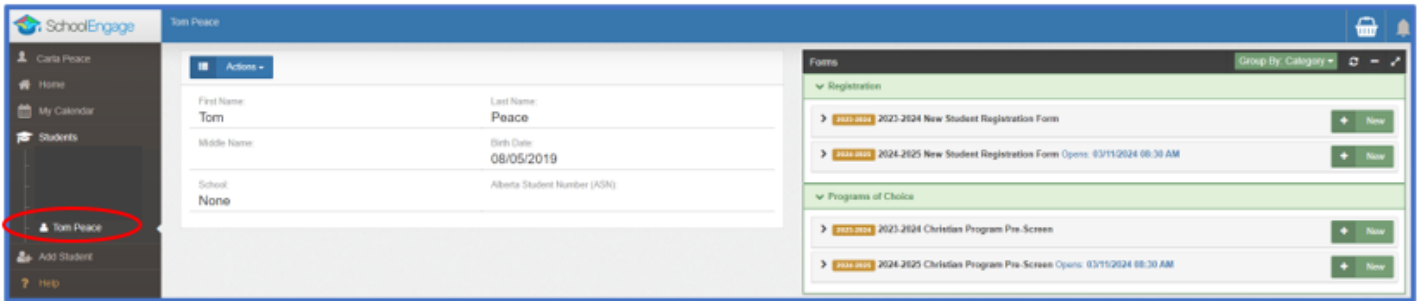
Please note that a newly created student can only be edited or deleted until a form is created under his/her profile at which time they can no longer be deleted or their basic information modified.

Required Documentation for New Student Registration:

- a copy of the student's birth certificate or other documentation related to citizenship/residency
- Proof of address (Utility or Rental agreement, real-estate sales agreement with parent/guardian name – matching address in the form)
- Custody/Guardianship documents if applicable
- Alberta Health Care number
- Banking information, if required for Program of Choice tuition, pre-authorized debit, etc.

If you are unable upload documentation with this application, please contact the school to provide them a copy. If required documentation is not received, the processing of your application may be delayed.

Select the student you wish to complete the New Student Registration form for.



There will be four forms displayed:

- **2023-2024 New Student Registration Form** – registration for Preschool and Kindergarten to Grade 12 starting in the current school year, for English, French Immersion and Montessori Programming. Complete this form only if you have moved to Grande Prairie before the end of June 2024.
- **2024-2025 New Student Registration Form** – registration for Preschool and Kindergarten to Grade 12 starting in September 2024 for English, French Immersion and Montessori Programming for the 2024-2025 School Year.
 - **Programs of Choice** – families that are interested in our Programs of Choice, KinderPAL, Academy, Academy Athletics, International Baccalaureate, Apprenticeship, Late Entry French Immersion. STEM Learning and Music Program Grade 5-8, can register their child within the New Student Registration Form
- **2023-2024 Christian Program Pre-Screen Form** - complete this form only if you have moved to Grande Prairie before the end of June 2024 and are looking to register your student in in Christian Programming the current school year
- **2024-2025 Christian Program Pre-Screen Form** - for those interested in attending the Grande Prairie Christian School starting September 2024.

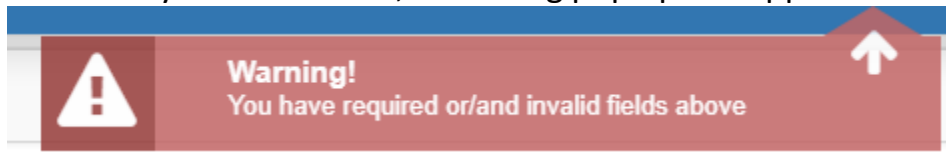
Click on the desired form, to complete the form click on *New*.

Once *New* is clicked, the Registration Form will appear and can be filled out.

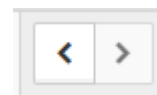
Following are options and considerations when completing a form.

Tips for Entering Information

- Mandatory fields are bordered in red. You will not be permitted to progress to the next page until they are completed.
 - If a mandatory field is missed, a warning pop up will appear.



- Fields with specific format will display a hint.
- Arrow buttons, and page number buttons, are available to navigate through the form.



- Completion status is displayed at the top of the page.



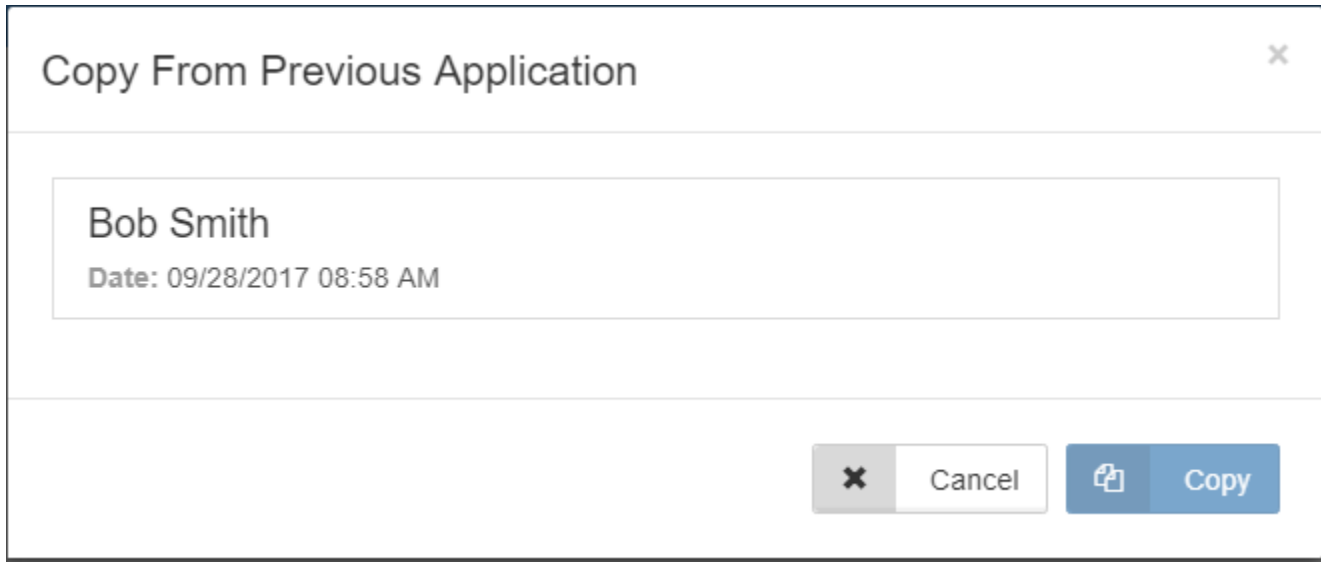
- To save page click on Save located at the top of the page. Data is also automatically saved as each step is completed. A form can be started and completed later.
- Some fields have a specific format such as phone numbers etc. 403-555-5555 and postal codes must have Capitals and #'s T8V 4R5
- There is an X on the right side of any box –If you have made a mistake in a field, you can click on the X to clear it and then continue.
- To go back to the previous screen, you can use the page numbers at the top, but only if you have completed the mandatory information on the screen that you are currently on.
- Make sure to Save at any time, you can also leave the Application and come back at any time.
- When the registration is submitted you will receive an email confirming that it was submitted.

Copy Headers (when registering multiple students in a family)

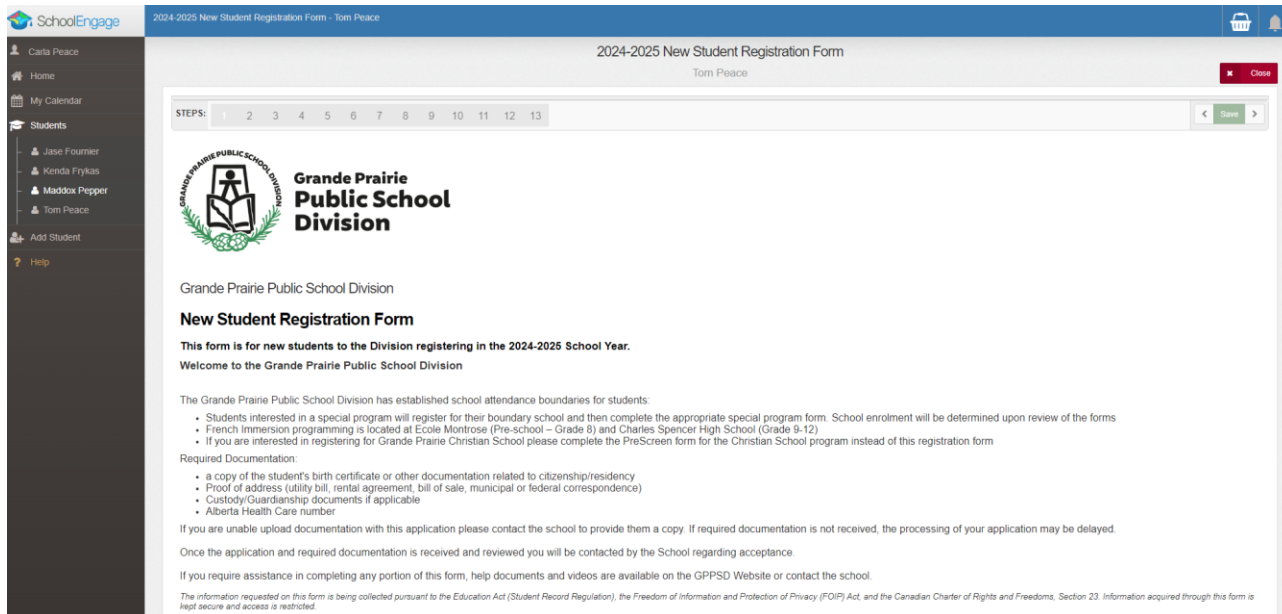
In the case where you may need to fill out the same form for more than one student, some forms will have a "Copy Header". Copy headers allow you to pull information such as parent information from previous form submissions to save time completing multiple forms. This will fill the data between the header selected and the next. If you see a section you'd like to auto-populate with information, press [Copy from previous application](#)

[Copy from previous application]

A pop-up will appear with a list of previous applications submitted from your parent account. You can either select an option and press [Copy](#)



Populating Information in the New Student Registration Form



The first page will provide you information about what is required to complete the registration.

Scroll down to reveal the student information section of the form.

Student Information

Student Information	
Legal Last Name	<input type="text" value="Legal Last Name"/> <small>This field is required.</small>
Legal First Name	<input type="text" value="Legal First Name"/> <small>This field is required.</small>
Legal Middle Name(s)	<input type="text" value="Legal Middle Name(s)"/>
Preferred Last Name (if different from Legal)	<input type="text" value="Preferred Last Name (if different from Legal)"/>
Preferred First Name (if different from Legal)	<input type="text" value="Preferred First Name (if different from Legal)"/>
Date of Birth	<input type="text" value="Date of Birth"/> <small>This field is required.</small> <small>You must be at least 3 years old by September 1st to register</small>
Grade Registering For:	<input type="text" value="Grade Registering For:"/>

Legal Last name, Legal First name and DOB are required.

Please enter any preferred names used by the student.

Eligible 2024-2025 Kindergarten students are born in 2019

Student's Citizenship Status

Student's Citizenship Status	
Select Citizenship:	<input type="text" value="Select Citizenship:"/> <small>This field is required.</small>
You are required to attach proof of citizenship or residency. Do you have the documentation required to upload?	<input type="text" value="You are required to attach proof of citizenship or residency. Do you have the documentation required to upload?"/> <small>This field is required.</small>

The **Document Type** must be selected for Upload Document box to appear.

Student's Citizenship Status

Select Citizenship:

You are required to attach proof of citizenship or residency. Do you have the documentation required to upload?

Select Citizenship:

- Canadian Citizen – STUDENT is Canadian born or is Foreign born but has attained Canadian Citizenship
- Permanent Resident – STUDENT is admitted to Canada for permanent residence.
- Temporary Resident – Student has a Study Permit through Canada Immigration or is the child of a guardian that is legally admitted into Canada

This field is required.

Documents can be added using either drag and drop, or by clicking browse to select documents from your computer.

Student's Citizenship Status

Select Citizenship: Canadian Citizen – STUDENT is Canadian born or is Foreign born but has attained Canadian Citizenship

You are required to attach proof of citizenship or residency. Do you have the documentation required to upload? yes

Attach Required Documentation (e.g. Birth Certificate, Citizenship Documents)

Upload Required

Click the Upload Required box

Attach Required Documentation (e.g. Birth Certificate, Citizenship Documents)

Cancel (Upload Required)

File Category

- Canadian Birth Certificate
- Canadian Citizenship Card
- Canadian Citizenship Certificate
- Canadian Permanent Resident Card
- Canadian Temporary Resident Visa
- Foreign Birth Certificate

Choose your File Category.

Attach Required Documentation (e.g. Birth Certificate, Citizenship Documents)

Cancel (Upload Required)

Canadian Birth Certificate

Drop Files Here OR

Browse

Files can either be dragged and dropped to the location or by clicking browse to select documents from your computer.

Student's Citizenship Status

Select Citizenship: Canadian Citizen – STUDENT is Canadian born or is Foreign born but has attained Canadian Citizenship

You are required to attach proof of citizenship or residency. Do you have the documentation required to upload? no

Please Explain

Please Explain

This field is required.

You may proceed with this application, however without required documentation we will not be able to approve. You can submit this application and upload documentation at a later date, or you may contact the school to arrange to provide it in person.

A document upload is required, if you answer “No” you are asked to explain and then you can proceed with the registration.

When documents are uploaded, they will all show up in the same folder. Ex. If an upload of the Birth Certificate is completed, then the Proof of Address is added, both will be seen in the Uploads folder.

Foreign Students

Student's Citizenship Status

Select Citizenship:

You are required to attach proof of citizenship or residency. Do you have the documentation required to upload?

Attach Required Student Documentation

Attach Required Parent Immigration Documentation (e.g. Work Permit, Permanent Resident Documents, Temporary Work Permit)

Select Citizenship:

Canadian Citizen – STUDENT is Canadian born or is Foreign born but has attained Canadian Citizenship

Permanent Resident – STUDENT is admitted to Canada for permanent residence

Child of a Canadian Citizen – STUDENT is biological or legally adopted child of a Canadian Citizen and has not attained Canadian Citizenship or Permanent Residency

Child of a Resident – STUDENT is a biological or legally adopted child of a Permanent or Temporary Resident or Refugee Claimant

Temporary Resident – Student has a Study Permit through Canada Immigration ie. Student Visa (They are a Foreign Student)

Students that are Permanent Residents, Children of a Canadian Citizen but foreign born, Child of a Resident or a Temporary Resident, must

provide student documents and parent documents as well. See above for instructions on uploading documents.

Language(s) Spoken

Language(s) Spoken

Is English the student's first language spoken?

This field is required.

If English is the language spoken at home indicate Yes

Language(s) Spoken

Is English the student's first language spoken?

If NO, what is the student's first language?

Has your child ever received formal education where instruction was delivered in English?

This field is required.

Do you require the assistance of a translator when initially meeting with school staff?

This field is required.

If English is not your native language indicate No and complete the following questions.

Other Information

Home Phone

This field is required.

Gender

This field is required.

Alberta Health Care #

This field is required.

I do not have an Alberta Health Care # at this time

Sibling Information

Does the student have siblings attending this or another GPPSD school?

This field is required.

Complete the rest of the Student Information and any Sibling Information for any that attend GPPSD and continue to the next page.

Mailing Address Information

Mailing Address Information

Where do you live?

Where do you live?

- City of Grande Prairie
- County of Grande Prairie
- Other

Apartment or Unit Number ?

The first question in the address information will ask “Where Do you live?” The drop-down box will indicate your choices

Apartment or Unit Number ?

Apartment or Unit Number

Address Map

House/Building Number and Street Address Mailing City

This field is required. This field is required.

Mailing Postal

Mailing Postal

This field is required.

Enter your apartment or unit number if you have one.

In the Address Map box start typing your address

Mailing Address Information

Where do you live? City of Grande Prairie

Apartment or Unit Number ? Apartment or Unit Number

Address Map

9541

- 9541 63 Ave Grande Prairie AB
- 9541 74 Ave Grande Prairie AB
- 9541 85 Ave Grande Prairie AB
- 9541 96 Ave Grande Prairie AB
- 9541 107 Ave Grande Prairie AB
- 9541 118 Ave Grande Prairie AB
- 9541 129 Ave Grande Prairie AB
- 9541 140 Ave Grande Prairie AB
- 9541 151 Ave Grande Prairie AB
- 9541 162 Ave Grande Prairie AB
- 9541 173 Ave Grande Prairie AB
- 9541 184 Ave Grande Prairie AB
- 9541 195 Ave Grande Prairie AB
- 9541 206 Ave Grande Prairie AB
- 9541 217 Ave Grande Prairie AB
- 9541 228 Ave Grande Prairie AB
- 9541 239 Ave Grande Prairie AB
- 9541 250 Ave Grande Prairie AB
- 9541 261 Ave Grande Prairie AB
- 9541 272 Ave Grande Prairie AB
- 9541 283 Ave Grande Prairie AB
- 9541 294 Ave Grande Prairie AB
- 9541 305 Ave Grande Prairie AB
- 9541 316 Ave Grande Prairie AB
- 9541 327 Ave Grande Prairie AB
- 9541 338 Ave Grande Prairie AB
- 9541 349 Ave Grande Prairie AB
- 9541 360 Ave Grande Prairie AB
- 9541 371 Ave Grande Prairie AB
- 9541 382 Ave Grande Prairie AB
- 9541 393 Ave Grande Prairie AB
- 9541 404 Ave Grande Prairie AB
- 9541 415 Ave Grande Prairie AB
- 9541 426 Ave Grande Prairie AB
- 9541 437 Ave Grande Prairie AB
- 9541 448 Ave Grande Prairie AB
- 9541 459 Ave Grande Prairie AB
- 9541 470 Ave Grande Prairie AB
- 9541 481 Ave Grande Prairie AB
- 9541 492 Ave Grande Prairie AB
- 9541 503 Ave Grande Prairie AB
- 9541 514 Ave Grande Prairie AB
- 9541 525 Ave Grande Prairie AB
- 9541 536 Ave Grande Prairie AB
- 9541 547 Ave Grande Prairie AB
- 9541 558 Ave Grande Prairie AB
- 9541 569 Ave Grande Prairie AB
- 9541 580 Ave Grande Prairie AB
- 9541 591 Ave Grande Prairie AB
- 9541 602 Ave Grande Prairie AB
- 9541 613 Ave Grande Prairie AB
- 9541 624 Ave Grande Prairie AB
- 9541 635 Ave Grande Prairie AB
- 9541 646 Ave Grande Prairie AB
- 9541 657 Ave Grande Prairie AB
- 9541 668 Ave Grande Prairie AB
- 9541 679 Ave Grande Prairie AB
- 9541 690 Ave Grande Prairie AB
- 9541 701 Ave Grande Prairie AB
- 9541 712 Ave Grande Prairie AB
- 9541 723 Ave Grande Prairie AB
- 9541 734 Ave Grande Prairie AB
- 9541 745 Ave Grande Prairie AB
- 9541 756 Ave Grande Prairie AB
- 9541 767 Ave Grande Prairie AB
- 9541 778 Ave Grande Prairie AB
- 9541 789 Ave Grande Prairie AB
- 9541 800 Ave Grande Prairie AB
- 9541 811 Ave Grande Prairie AB
- 9541 822 Ave Grande Prairie AB
- 9541 833 Ave Grande Prairie AB
- 9541 844 Ave Grande Prairie AB
- 9541 855 Ave Grande Prairie AB
- 9541 866 Ave Grande Prairie AB
- 9541 877 Ave Grande Prairie AB
- 9541 888 Ave Grande Prairie AB
- 9541 899 Ave Grande Prairie AB
- 9541 910 Ave Grande Prairie AB
- 9541 921 Ave Grande Prairie AB
- 9541 932 Ave Grande Prairie AB
- 9541 943 Ave Grande Prairie AB
- 9541 954 Ave Grande Prairie AB
- 9541 965 Ave Grande Prairie AB
- 9541 976 Ave Grande Prairie AB
- 9541 987 Ave Grande Prairie AB
- 9541 998 Ave Grande Prairie AB

entering your address click here

Proof of Address

Proof of address is required for registration to determine the student's eligibility for the application.

Upload Required

A drop-down box will appear choose your address.

Mailing Address Information

Where do you live? City of Grande Prairie

Apartment or Unit Number ? Apartment or Unit Number

Address Map

9541 83 Ave Grande Prairie AB

+ If you are experiencing issues entering your address click here

Map Satellite

Mailing Postal

This field is required.

If your address doesn't appear, click the blue box to override the Map. This may happen if you have chosen “live in” the County and have a County address

If you are experiencing issues entering your address click here

Override

Mailing Address: 714042 Range Road 72

Mailing City: CO OF GP NO. 1

Mailing Province: Alberta

Cancel Save

Click the Override box enter your address and then click Save

Where do you live? County of Grande Prairie

Apartment or Unit Number: 18

House/Building Number and Street Address: 714042 Range Road 72

Mailing City: County of Grande Prairie No. 1

Mailing Province: Alberta

Mailing Postal: T8W 5R2

(any County Addresses or rural city addresses please put your house number in the unit number then your Range Road or Township Road in the Building number and Street address)

Proof of Address

Proof of address is required for registration to determine the students designated school. Acceptable documents for proof of address are: Utility or cell phone bill, Rental agreement, real-estate sales agreement. Documents must contain the parents name and the address on the application.

Upload Required

I do not have proof of address at this time

Proof of Address is required, please upload one of the acceptable documents. If no document is available at this time, the box can be clicked “I do not have proof of address at this time”, but your application will not be accepted until this document is received.

Physical Address (only fill in if different than Mailing Address)

Physical Address: Physical Address

Physical City: Physical City

Physical Province: Physical Province

Physical Postal: Physical Postal

Physical address is required if your mailing address is a PO Box, or different from your mailing address.

School Registration and Program Choice

School Information

At the time of registration you must register for your designated school. You will be assigned forms for any special programs you require based on your selections.

The screenshot shows a registration form titled "School Information". It contains the text: "At the time of registration you must register for your designated school. You will be assigned forms for any special programs you require based on your selections." Below this text are three input fields: "Overall Program Choice", "Grade", and "Designated School". The "Overall Program Choice" dropdown menu is open, showing the following options: "Overall Program Choice", "English Program", "French Immersion Program", and "Montessori Program". The "English Program" option is highlighted in blue.

Select your Overall Program of Choice.

- English Program
- French Immersion Program
- Montessori Program

Based on your Overall Program Choice, your address and grade the boundary school will be your only available choice of Designated School

The screenshot shows the same registration form as above. The "Overall Program Choice" dropdown menu is now closed and shows "English Program". The "Grade" field shows "Grade 1". The "Designated School" dropdown menu is open, showing the following options: "Designated School" and "Alexander Forbes The Academy". The "Alexander Forbes The Academy" option is highlighted in blue.

Those interested in Programs of Choice (see below), must register at the student's Designated School. Once the new student registration form is submitted, this form it will be forwarded to the Program of Choice School. That school will contact you to continue their process for enrollment.

Only programs available to students (based on their grade) will show on the registration form.

Programs of Choice:

- KinderPAL (Kindergarten)
- Late Entry French Immersion (for students going into Grade 5)
- Academy (Grade 4 to 12 students, Hockey, Soccer, Dance and Golf)
- Academy Athletics (Grade 4 to 12 students)
- STEM Learning (Kindergarten to Grade 8)
- Music Program Grade 5-8
- International Baccalaureate Prep (Grade 9 & 10)
- International Baccalaureate Diploma Programme (Grade 11 & 12)

- Apprenticeship Program (Cosmetology / Automotive) (Grade 11 & 12)

****Those interested Christian School programming please complete the Christian School Pre-screening form not the New Student Registration form.**

Francophone Education Eligibility

Section 23 Francophone Education Eligibility Declaration

(To be completed by all Parents)

The exercise of Francophone eligibility rights refer to instruction in a Francophone school, NOT a French Immersion school. According to the School Act and Section 23 of the Canadian Charter of Rights and Freedoms, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen and one of the following three conditions exist:

- Either parent's first language learned and still understood is French, or
- Either parent has received their primary school instruction in Canada, in French, or
- One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada

Based on this criteria, does your child have Francophone eligibility?

This field is required.

GPPSD offers French Immersion programming, and French Second Language programming.

If you would like to exercise your right to a Francophone Education, you must contact Ecole Nouvelle Frontiere at (780) 814-7945, as Francophone Education is not offered through Grande Prairie Public School Division.

Previous Schooling Information

Previous Schooling Information

Has this student ever attended school previously, in Grande Prairie or elsewhere?

Has the student ever attended school in Grande Prairie Public School Division before?

Has the student ever attended school in Alberta outside of Grande Prairie Public School Division?

Grande Prairie Public School Division, requires consent from parents to obtain student records that are from another Province.

Student Cumulative Record Request - Parent / Guardian Consent Form

Student Name	Tom Peace
Previous School Name - if no Previous School enter N/A	Previous School Name - if no Previous School enter N/A This field is required.
Previous School - Town / City / Province / Country - if no Previous School Town enter N/A	Previous School - Town / City / Province / Country - if no Previous School Town enter N/A This field is required.
Previous School - Phone Number	Previous School - Phone Number
Previous School - Fax Number	Previous School - Fax Number
Date Entering GPPSD	09/03/2024
CERTIFIED PARENTAL NOTIFICATION I, the undersigned parent/guardian, certify that I am aware of the above request and that I approve such transfer of the records: By entering your name in the field below, you are providing electronic consent	
Parent / Guardian Electronic Signature	Parent / Guardian Electronic Signature By entering your name in this field, you are providing electronic consent
Date of Signature	Date of Signature This field is required.

This consent gives the Division the ability to contact the previous School to have the Students Cumulative Record sent to GPPSD.

The first day of School is September 3, 2024

Parent and Guardian Information

Please complete information for each parent or guardian, whether or not they are living together and with the student. Information is collected to ensure communication is directed to the appropriate individual(s) and/or address(es).

It is our responsibility to ensure that the legal parent/guardian provides and has access to student information.

Individuals, other than parents, who have been appointed guardianship through an Alberta Court or Court of King's Bench are required to provide copies of the court documents to the school. Upon receipt of these documents, the individual will be granted the rights of a parent. This would include a separate PowerSchool Parent Portal account.

For more information on Parents and Legal Guardians visit the Grande Prairie Public School website at: <https://www.gppsd.ab.ca/our-students-parents/parents-and-legal-guardians>

There must be Parent/Guardian information provided for at least one parent/guardian.

There are 4 Parents/Guardians sections available. Please include only natural parents or legal guardian information.

Involved step parents, Grandma and Grandpa, Aunts and Uncles or family friends can be included in the Emergency Contacts on the next page.

Single fathers can click this box. I do not need a Parent-Mother/Guardian #1

Parent-Mother / Guardian #1 [Copy from previous application]	
Relation to student (i.e. mother etc)	<input type="text" value="Relation to student (i.e. mother etc)"/> This field is required.
Last Name	<input type="text" value="Last Name"/> This field is required.
First Name	<input type="text" value="First Name"/> This field is required.

Parent information can be copied from your other children's applications by clicking "Copy from previous application"

Student lives with this Parent / Guardian	<input type="text" value="Student lives with this Parent / Guardian"/> This field is required.
Is the Mother/Guardian #1 a legal guardian of the student	<input type="text" value="Is the Mother/Guardian #1 a legal guardian of the student"/> This field is required.

Please indicate if the student is living with each parent and if that parent is a Legal Guardian.

Student lives with this Parent / Guardian	yes
Is the Mother/Guardian #1 a legal guardian of the student	yes
If this person is not the student's Mother but does have legal custody/guardianship, are there any court orders affecting access to the student. (Note: Copies of Court Documents are required)	If this person is not the student's Mother but does have legal custody/guardianship, are there any court orders affecting access to the student. (Note: Copies of Court Documents are required) This field is required.

Step-parents or guardians must provide documentation (legal court documents) for access of student information to be provided.

Custody/Guardianship Documents Upload

Upload

Please upload documents in the area provided.

the same format as above.

Enter the Parent-Father/Guardian #2 accordingly – it is

Parent-Father / Guardian #2

I do not need a Parent-Father/Guardian #2

If additional parents/guardians' information isn't required check the box accordingly.

Parent / Guardian #3

I need a 3rd guardian

Parent / Guardian #4

I need a 4th guardian

If more guardians are required, click the "I need at 3rd guardian" box. Again, guardian documentation will be required for this Parent/Guardian #3 or #4 to have student information access.

Other Guardianship, Custody or Access Rights

Other Guardianship, Custody Or Access Rights

If your child is subject to any other orders or agreements, other than mentioned above, please indicate below and discuss this situation with the school administration. If an order, or Kinship agreement exists affecting guardianship rights or custody or access rights, a copy of the order or agreement will be required for the student's record.

Are there any other court orders affecting access to the student. (Note: Copies of Court Documents are required)	Are there any other court orders affecting access to the student. (Note: Copies of Court Documents are required)
--	--

Any other custody or access issues that effect the student indicating Legal Guardianship than above, must upload copies of Court Orders.

Please upload any other documents that are applicable in this section: e.g. custody orders.

Emergency Contacts

Contact in Case of Emergency or School Closure

An 'emergency contact' is someone other than the student's parent or guardian. Please provide emergency contacts to be used in the event that school personnel cannot contact those listed as parent(s) or guardians

I acknowledge that I have no emergency contact

Emergency Contact #1 (Other than parents / guardians) [Copy from previous application]

Relation to student. (i.e. stepmother/grandfather, etc.)	<input type="text"/>
	This field is required.
Full Name	<input type="text"/>
	This field is required.
Home Phone	<input type="text"/>
	At least one of phone number must be entered.
Cell Phone	<input type="text"/>
	At least one of phone number must be entered.
Work Phone	<input type="text"/>
	At least one of phone number must be entered.

I need a 2nd Emergency Contact

These are contacts other than the students Parent/Guardian.

If there is no Emergency Contact, that is fine, please click the box indicated.

If you require more than one Emergency Contact, please click the box indicated and complete the information.

Important Student Medical Conditions

Please enter any medical considerations that the school should be aware of. Please leave BLANK if there are no concerns.

Medical Considerations

If the student DOES NOT have any medical concerns please leave the field below BLANK.

Medical conditions or problems the school should know about?
(i.e. anaphylactic reactions, diabetic, epilepsy, allergies, seasonal allergies, food sensitivity etc.) Please describe briefly:

For students that have **Life Threatening Allergies or Medical Conditions that require the Administration of Medical Treatment or Medication at**

school please click below to see our Administrative Procedures and the corresponding forms to ensure correct action is taken at the school.

[AP - 316 Administration of Medication and Medical Treatment to Students](#)

[Form 316-1 Administration of Medication or Medical Treatment Form](#)

[AP 317 - Protection of Those with Life Threatening Allergies](#)

[Form 317-1 Risk Reduction Plan and Emergency Plan - Anaphylaxis](#)

Student Special Needs

To provide an opportunity for the school to understand the student's needs please complete the Student Special Needs areas. Each question requires a Yes or No answer. If you answer Yes, there will be another question appear to get more information and allow you to upload any documents you may have to provide the school with more information to best serve your child.

Student's Special Needs

Collecting this information provides an opportunity for the school to understand your student's needs.

Has your child formerly attended a Program Unit Funded (PUF) program?

Has your child formerly attended a Program Unit Funded (PUF) program?

This field is required.

Specialized Programming

Has your child received specialized programming or support in their former school? Including IPP's or Educational Plans

Has your child received specialized programming or support in their former school? Including IPP's or Educational Plans

This field is required.

Special Equipment

Does your child have any special equipment needs?

Does your child have any special equipment needs?

This field is required.

Medical Diagnosis

Does your child have any Medical Diagnosis? (E.g. Doctor letter or hospital such as Glenrose report)

Does your child have any Medical Diagnosis? (E.g. Doctor letter or hospital report)

This field is required.

Formal Assessments

Has your child had any formal assessments?

Has your child had any formal assessments?

This field is required.

Services or Agency Support

Is your child receiving any services and or agency supports? (E.g. Alberta Health Services, (FSCD) Family Supports for Children with Disabilities, private therapies or counselling, etc.)

Is your child receiving any services and or agency supports? (E.g. Alberta Health Services, (FSCD) Family Supports for Children with Disabilities, private therapies or counselling, etc.)

This field is required.

Other Special Needs Information

If the student DOES NOT have any Other Special Needs Information please leave the field below BLANK.

Please provide any other information that may not have been covered above that you feel will be important to the school.

Please provide any other information that may not have been covered above that you feel will be important to the school.

Indigenous Students

Indigenous Student Self-Identification

If you wish to self-identify your child as Indigenous, please select one:

First Nation (status)
 First Nation (non-status)
 Métis
 Inuit

If your child is not Indigenous, please continue on to next page.

Indigenous student self-identification

Dear Parent(s) and Guardian(s),

As you register your child (children) for the school year, please take the time to look at the **Indigenous Student Self-Identification** question on the form. If you or your child (children) identify as First Nations, Métis, Non-Status or Inuit, you can identify under **Alberta Education Aboriginal self-identification**.

Please note, you do not need to have a Treaty or Métis card to self-identify. Self-declaration is voluntary and is collected pursuant to Section 33 of the Freedom of Information and Protection of Privacy Act and will be kept strictly confidential.

In self-identifying your child (children) this information is then used as part of the funding calculation for our Division. The funding is then allocated to the Division Indigenous Program, which houses the Indigenous Program Team for our schools as well as, allows us to develop culturally appropriate professional development for our Administration, teachers and staff, along with cultural activities and other supports for our students at the school and Division level.

For further information, please refer to: <https://www.alberta.ca/first-nations-metis-or-inuit-student-self-identification.aspx> or contact Alberta Education at 780-427-8501.

If you have questions regarding the collection of student information by the school board, please contact the School Board Superintendent at 780-532-4491.

As you register your child (children) for the school, please take the time to look at the Indigenous Self-Identification question on the form. If you or your child identify as First Nations, Métis, Non-Status or Inuit, you can identify under the Alberta Education Aboriginal Data Collection Initiative. Please note, you do not need to have a treaty or Métis card to self-identify. Self-declaration is voluntary and is collected pursuant to Section 33 of the Freedom of Information and Protection of Privacy Act and will be kept strictly confidential. In self-identifying your child this information is then used as part of the funding calculation for our Division. The funding is then allocated to the Division Indigenous Program.

Information, Consent Forms and Agreements

Freedom of Information and Protection of Privacy Act (FOIP)

Please read the information regarding the Division collection and use of personal information.

FOIP Consent

This consent allows the School to use the student's personal information.

By signing this form, you are agreeing that your child's personal information may be used in the following ways by the school and school Division. Examples include, but are not limited to:

- video recordings;
- displays;
- posting pictures, videos, podcasts or presentations online;
- external publications such as brochures, program booklets, or newsletters; and
- accessing and posting information to public websites or social media applications (e.g., Facebook, Picasa, Flickr, YouTube, Twitter and other emerging technologies).

There may also be occasions where photos are taken of students at school sponsored activities by media or staff, for publication, where students are not identified by name, such as: photographs or videos of students on the playground, taking part in music or sporting events or simply watching an event, etc.

Copyright Consent

The federal Copyright Act requires that permission from the copyright owner, in this case the student, be obtained from the student's parent to use or reproduce the schoolwork (e.g. artwork, essays, poems) in this way. For example, the school may want to display student artwork at community events or on the school's web page, or submit schoolwork to Alberta Education. Displaying the work would be considered a "public performance" of the work under the Copyright Act.

Electronic Communications Consent

Allows the school to communicate with all the emails listed within the application electronically.

Responsible Use of Technology – Parent Endorsement

To allow students to use Division and Personal technology within the Division.

Tuition Agreements and Pre-Authorized Debit Forms

Any Programs (French Immersion and Montessori Preschool) that require tuition payments will have an outline of tuition fees and a pre-authorized debt forms that are required for with payment.

Immunizations for Kindergarten Students

Students registering for Kindergarten, their registration form will contain information from Alberta Health Services on Immunization.

Violence/Threat Risk Assessment (VTRA) Fair Notice Letter

Information on VTRA

Emergency Procedures Guide for Parents

Provides information for parents on emergency procedures, terminology, drills dismissals and parent-child reunion procedures during an emergency.

Declaration

Declaration

I declare that all the information on this form is, to the best of my knowledge, accurate.
Please Note: You cannot make changes once you have submitted your form. You can only return to the form to upload documents.

I agree to inform the school if there are any changes to this information.

Please Note: You cannot make changes once you have submitted your form
For any further changes after submission please contact the school.

I hereby certify that the above information given are true and correct

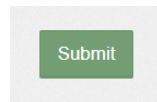
Parent / Guardian Electronic Signature
By entering your name in this field, you are providing electronic consent

Date:
This field is required.

Final step of the registration is to declare all the information is accurate.

Submit

Click submit when your form is complete.



Once the form has been submitted, no further revision can be made, other than additions of document uploads. Please contact the school for any further revisions.