



## Home Education – Electronic Funds Transfer to Your Account

Due to the increase in cost of postage, Grande Prairie School Division will now be processing ALL invoice payments through Electronic Funds Transfer (EFT) as a direct deposit to your bank account. In order to accommodate future invoice payments, you will need to **complete this form** and return to Grande Prairie School Division as soon as possible with a **copy of your ‘VOID’ cheque or bank document** clearly identifying your direct deposit information.

Email to [AP@gppsd.ab.ca](mailto:AP@gppsd.ab.ca)

**Remittance advice will be provided only via e-mail at the same time as the direct deposit.**

Student's Name:		Date of Birth:	Click or tap to enter a date.
School Year:		Grade:	

Address:	
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*(Complete home address, including postal code if applicable)*

Please complete information for one parent

Parent Contact Information:	Mother (Contact 1)	Father (Contact 2)
Parent Name		
Relationship		
Cell Number		
Email		

Parent/Guardian Name (print)	Parent/Guardian Name (print)
Parent/Guardian Signature	Parent/Guardian Signature
Date	Date

Electronic deposits will commence as soon as we can process the Authorization and vendor information with our existing files.

For any questions or further information, please contact: [AP@gppsd.ab.ca](mailto:AP@gppsd.ab.ca)

**Note: If at any time your banking information changes, please notify Grande Prairie Public School Division at the above address prior to the change by completing the required documents. In the absence of such notification, GPPSD will not be held responsible for misdirected funds.**

*The information on this form is being collected in accordance with the Freedom of Information and Protection of Privacy Act, under the authority of The Education Act, and Grande Prairie Public School Division policies and procedures. If you have any questions about the collection, use, or disclosure of this information, please contact the Grande Prairie Public School Division FOIP Coordinator at 780-532-4491.*

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**For Central Office use only:**

Date: \_\_\_\_\_ Approved:  Denied:  Approved with Standard Conditions:

Other Conditions: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

Signature of Finance: \_\_\_\_\_