

Administrative Procedures Manual	Administrative Procedure 350.2
	Student Conduct on School Buses
	APPROVED: September 2013
Page 1 of 2	AMENDED/REVIEWED: September 2019, December 2020
LEGAL REFERENCE:	Section 11, 31, 32, 33, 36, 37, 52, 53, 59, 197, 222, 257 Education Act Traffic Safety Act Student Transportation Regulation 250/98 (Amended AR 125/2005)

Background

The student’s primary responsibility is to conduct himself/herself in a manner which will not cause the bus driver to divert his/her attention from driving the bus.

Procedures

1. Bus Passes
 - 1.1 Eligible students must apply for a bus pass and pick up their bus pass from their school once it has been approved and printed.
 - 1.2 All students must present a bus pass to scan on and off of the bus
2. Students must arrive at their bus stop 5 minutes before their scheduled stop time. Drivers are not obligated to wait past the scheduled pick-up time.
3. Students are expected to wait away from the street, be considerate of private property and avoid creating a disturbance.
4. Students shall observe the same behavioural expectations that prevail in school and further shall:
 - 4.1 Board and de-board one (1) at a time in an orderly manner;
 - 4.2 Be seated quickly and quietly;
 - 4.3 Obey the bus driver at all times;
 - 4.4 Keep the aisles clear of all obstructions, including feet and legs;
 - 4.5 Keep head, arms and legs inside open windows.
5. Adequate supervision will be provided during bus loading after school.
6. Alcohol, vaping, or drugs (except prescription) of any type shall not be allowed on the bus.
7. Items
 - 7.1 Musical instruments no longer than a saxophone may be taken on a bus.
 - 7.2 Students shall leave equipment in the area designated by the driver. The driver may refuse to carry large items that obstruct aisles or doors or are a danger in any way.
 - 7.3 Skateboards are not allowed on the school bus.

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7.4 Skates may be taken on the bus only if the blades are covered by guards.

8. Misconduct

- 8.1 Any breach of this Administrative Procedure will be reported to the Principal concerned, who may take whatever disciplinary action he/she sees fit.
- 8.2 If suspension of bus riding privileges results, the parents, the Contractor, and the Transportation Co-ordinator will be informed.
- 8.3 Continued problems will be referred to the Director of Student Supports for further action.