

Administrative Procedures Manual	Administrative Procedure 370
	Student Awards and Scholarships
Page 1 of 1	APPROVED: September 2013
	AMENDED/REVIEWED: September 2019
LEGAL REFERENCE:	Section 52, 53, 197, 222 Education Act

Background

Meritorious performance by students in all aspects of education is to be recognized. Achievements could include, but is not exclusive to, academic, athletic, fine arts, practical arts accomplishments and voluntary activities.

The Division therefore approves the establishment and presentation of scholarships and awards that are consistent with the goals, values and beliefs of the Division. The Division agrees to administer funds in connection with approved scholarships and awards. The Division reserves the right to reject or prohibit donations and/or the awarding of any scholarship or award which is inconsistent with the Division's mission and guiding principles.

Procedures

1. Information with respect to available scholarships and awards shall be made available in a timely manner to all eligible students.
2. Selection of recipients shall be based upon pre-determined criteria.
3. Funds held in trust at the Division level shall be managed in accordance with:
 - 3.1 Conditions agreed upon at time of establishment; and
 - 3.2 Current Division procedures.
4. Funds held at the school level shall be managed in accordance with:
 - 4.1 Conditions agreed upon time of establishment; and
 - 4.2 Current Division procedures.
5. Donors shall be appropriately acknowledged.