

<i>Policy Manual</i>	CODE: Policy 10 TITLE: Board Delegation of Authority APPROVED: May 26, 2009 AMENDED/REVIEWED: March 22, 2022
PAGE: 1 of 2	
LEGAL REFERENCE: Section 33, 51, 52, 53, 202, 203, 204, 206, 208, 209, 210, 211, 213, 214, 215, 217, 218, 219, 222 Education Act	

Policy

The *Education Act* allows for the Board to delegate certain areas of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 52(4) of the *Education Act* cannot be delegated.

Guidelines and Procedures

This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the *Education Act* and Regulations as well as authority or responsibility set out in other legislation or Regulations;
- Includes the ability to enact Administrative Procedures, in alignment with Board Policies, which are required to carry out this authority; and
- Includes the ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any significant new provincial, regional, or local initiatives must be initially brought to the Board for discussion and review of decision-making authority.

Specifically:

1. The Superintendent is authorized to suspend a teacher from the performance of the teacher's duties. The suspension shall be conducted in accordance with the requirements of the *Education Act*.
2. The Superintendent is authorized to suspend from the performance of duties or to terminate the employment of any non-certificated staff member. The suspension or termination shall be in accordance with all relevant legislation, and the decision shall not be appealable to the Board.

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3. The Superintendent shall develop Administrative Procedures that are consistent with the *Education Act*, Regulations and Alberta Education Policies and Procedures regarding, but not limited to, the following areas:
 - 3.1 Dispute Resolution
 - 3.2 Early Childhood Services
 - 3.3 Student Evaluation
 - 3.4 Surplus Land and Buildings
 - 3.5 Teacher Growth, Supervision and Evaluation
4. In the absence of Board policy, the Superintendent is directed to develop an Administrative Procedure to fulfill Board obligations created by any Federal or Provincial legislation.
5. New Administrative Procedures developed by the Superintendent shall be circulated to the Board for information. If a Board member wishes to further discuss or clarify the intent of any Administrative Procedure, they may request the procedure be placed on a future Board agenda for discussion.