

<p><i>Policy Manual</i></p> <p>PAGE: 1 of 1</p>	<p>CODE: Policy 12 TITLE: Appeals Regarding Student Matters APPROVED: May 26, 2009 AMENDED/REVIEWED: March 22, 2022</p>
<p>LEGAL REFERENCE: Section 3, 4, 11, 31, 33, 36, 37, 41-44, 51-53, 222 Education Act</p>	

Policy

Section 41 of the Education Act requires the Board to create a policy respecting the resolution of disputes or concerns at the school level between parents and school staff that supports a co-operative and collaborative learning environment for students.

The Board directs the Superintendent to create an Administrative Procedure setting out a process for resolution of disputes or concerns at the school level between parents and school staff that complies with Section 41 of the Education Act. Administrative Procedure 395: School Level Complaint and Dispute Resolution Process ([Link to AP 395](#)) describes the process to be followed prior to submitting an appeal.

If the decision of an employee of the Grande Prairie Public School Division significantly affects the education of a student, the parent (s)/guardian (s) of the student, or in the case of a student who is 16 years of age or older, the student may appeal the decision in accordance with s. 42 of the *Education Act*.

The Superintendent of Schools shall create an administrative procedure setting out the guidelines and procedures for appeals to the Board pursuant to s. 42 of the *Education Act*.

Administrative Procedure 390: Student Appeals ([Link to AP 390](#)) describes the process to be followed for submitting an appeal.