

<p><i>Policy Manual</i></p> <p>PAGE: 1 of 1</p>	<p>CODE: Policy 19 TITLE: Evaluation of Superintendent of Schools</p> <p>APPROVED: May 26, 2009 AMENDED/REVIEWED: May 24, 2022</p>
<p>LEGAL REFERENCE: Education Act, S.A. 2021 E-0.3; Sec. 222(1-7); Superintendent Leadership Quality Standard</p>	

Policy

To ensure that the Superintendent is meeting the requirements of Policy 18: Superintendent of Schools Roles and Responsibilities, and the requirements of the Superintendent Leadership Quality Standard, the Grande Prairie Public School Division Board of Trustees will formally evaluate the Superintendent's performance on a regular basis according to the following guidelines.

Guidelines

1. The evaluation of the Superintendent shall be based on all aspects of the Superintendent Leadership Quality Standard and the expectations outlined in Policy 18.
2. The evaluation shall occur on an annual basis, at a regular interval, or as determined by the Board after consultation with the Superintendent. A document summarizing the Superintendent's evaluation shall be completed and placed on the Superintendent's personnel file.
3. Evidence of the Superintendent's performance may be obtained through:
 - 3.1 surveys, interviews of trustees, clients or staff;
 - 3.2 examination of the quality of goal setting, the success of goal completion, and the effectiveness of goal outcomes;
 - 3.3 examination of records reflecting successful completion of responsibilities; and
 - 3.4 other suitable means of data collection authorized by the Board.