

Administrative Procedures Manual	Administrative Procedure 230
	Online Education
	APPROVED: September 2013
Page 1 of 1	AMENDED/REVIEWED: September 2019, August 2016
LEGAL REFERENCE:	Section 3, 11, 18, 31, 52, 53, 197, 222 Education Act

Background

Special circumstances occasionally occur which necessitate a student to take courses by Online Education.

Procedures

1. Online Education courses may be taken upon the approval and recommendation of the Principal.
2. A student who receives the approval of the Principal to take a course or courses by correspondence may be reimbursed the cost of the fees after successful completion of the Online Education course(s) and submission and approval of [Claim Form for Reimbursement of On-line Education](#) (Form 230-1).
3. Requests for Online Education courses on behalf of a sick or infirm student shall be directed to the Principal. Upon approval by the Principal, Online Education courses will be supplied free of charge to any student who is unable to attend a Division school on a regular basis because of chronic illness or infirmity. The provision of online courses may include the involvement of the Bridge Network (Grande Prairie Public School Division's Outreach School Program.)
4. Where special circumstances warrant, the Principal may ask a student to take Online Education. This will be done in partnership with the Bridge Network.