

Administrative Procedures Manual	Administrative Procedure 162
	Smoke-Free Facilities
	APPROVED: September 1, 2013
Page 1 of 1	AMENDED/REVIEWED: September 2019
LEGAL REFERENCE:	Section 52, 53, 197, 204, 222, 225 Education Act Tobacco Reduction Act Municipal Bylaws Prevention of Youth Tobacco Use Act Prevention of Youth Tobacco Use Regulation 13/2003

Background

The use of tobacco in any form by students, employees and other persons is not conducive to the maintenance of a healthy environment. All Division premises and vehicles will be smoke and tobacco-free, and all school-sponsored activities shall be smoke and tobacco-free.

Procedures

1. All Division buildings, vehicles and grounds are designated smoke/tobacco-free.
2. The Principal shall ensure that all students, staff, parents, visitors and community user-groups are made aware of the smoke/tobacco-free requirement.
 - 2.1 The Principal must ensure that the appropriate signage is in place.
3. Supervisors shall inform their staff members that the use of tobacco is prohibited in or on Division-owned property.
4. Any student or staff member that is in violation of these procedures will be dealt with in accordance with the disciplinary procedures established at each site.
5. With the prior approval of the Principal, the use of tobacco is permitted as part of religious/ceremonial events.